

**PROCEEDINGS OF THE MAYOR
AND BOARD OF ALDERMEN
TOWN OF GRAMERCY
JUNE 12, 2023**

PUBLIC HEARING:

ORDINANCE NO. 750-2023 AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF REVENUES AND EXPENDITURES FOR THE FISCAL YEAR ENDING JUNE 30, 2024 FOR THE TOWN OF GRAMERCY, LOUISIANA.

No public comments received on Ordinance 750-2023.

ORDINANCE NO. 751-2023 AN ORDINANCE AMENDING THE ANNUAL BUDGET OF REVENUES AND EXPENDITURES FOR THE GENERAL FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2023 FOR THE TOWN OF GRAMERCY, LOUISIANA

No public comments received on Ordinance 751-2023.

ORDINANCE NO. 752-2023 AN ORDINANCE AMENDING THE ANNUAL BUDGET OF REVENUES AND EXPENDITURES FOR THE INFRASTRUCTURE SALES TAX FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2023 FOR THE TOWN OF GRAMERCY, LOUISIANA

No public comments received on Ordinance 752-2023.

ORDINANCE NO. 753-2023 AN ORDINANCE AMENDING THE ANNUAL BUDGET OF REVENUES AND EXPENDITURES FOR THE SPECIAL REVENUE FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2023 FOR THE TOWN OF GRAMERCY, LOUISIANA

No public comments received on Ordinance 753-2023.

A motion to close the public hearing was made by Alderman Louque, second by Alderman Wiggins and the motion passed unanimously.

The Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, met in regular, monthly session on Monday, June 12, 2023 at 6:00 pm at Gramercy Town Hall.

Mayor Bourgeois called the meeting to order, and asked the Clerk to call roll:

There were present: Mayor Steven Bourgeois, Alderman Darren Brack, Alderman Craig Calcagno, Alderman Theron Louque, Alderman Clyde Wiggins, Alderman Percy Williams

There were absent: None

There were also present: Police Chief Brent Dicharry, Town Attorney Robert Fauchaux, Jr., Town Clerk Amy St. Pierre

PUBLIC COMMENTS – There were no comments made on agenda items.

PRESENTATION AND COMMENTS

A Proclamation was presented to Lettie L. Richardson honoring her years of ministry in the Town of Gramercy.

REPORTS

1. MAYOR'S REPORT

Mayor Bourgeois stated that FEMA funding for the PPDR program has been obligated and contracts have been sent to demolition contractors. Repairs to the Sewer Pond chlorine structure bottom beams and gate are needed and he will request quotes for this repair. The maintenance crew has been working to organize the maintenance shop and vehicles. The demolition of J's Bar on Railroad Avenue has begun.

REPORTS OF DEPARTMENT HEADS AND DIRECTORS

A. REPORT FROM CHIEF OF POLICE

Mr. Brent Dicharry, Chief of Police, reported that he is trying to contact the owner of an Air BnB on N. Pine Street. He provided a GPS map of patrols made by Gramercy Police Department within the town for May 2023. In May the police officers have responded to 228 calls, filed 56 incident reports, and attended 24 hours of classroom training.

REPORT FROM EMERGENCY PREPAREDNESS

Lt. Jody Ordeneaux stated that upgrading to St. James Parish IT will allow the town hall and police department to continue operations in any parish owned building in case of an emergency or hurricane. There will be a Parish wide meeting for the upcoming hurricane season on July 22, 2023. The LA Attorney General along with 10 other states have filed a suit against FEMA concerning their mapping system that has resulted in higher flood insurance costs.

REPORT FROM CODE ENFORCEMENT - There is no report for this month.

REPORTS FROM ST. JAMES PARISH GOVERNMENT - There is no report for this month.

2. REPORTS FROM BOARDS AND COMMISSIONS - There is no report for this month.

GRAMERCY RECREATION DISTRICT

Mr. Craig Calcagno passed out his monthly report. If anyone has any questions, please contact him.

ORDINANCES – FINAL ACTION

ORDINANCE NO. 750-2023

AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF REVENUES AND EXPENDITURES FOR THE FISCAL YEAR ENDING JUNE 30, 2024 FOR THE TOWN OF GRAMERCY, LOUISIANA.

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Gramercy, Louisiana that:

SECTION I. The attached estimate of revenues as reflected in the consolidated statement, the supporting line-item budget, and such other fiscal exhibits and information as required by Section 1308(D) Louisiana Local Government Budget Act, be and the same is hereby adopted to serve as the Budget of Revenues for the Town of Gramercy, Louisiana, for the fiscal year ending June 30, 2024.

SECTION II. The attached statement of expenditures as reflected in the consolidated statement, the supporting line-time budget, and such other fiscal exhibits, and information as required by Section 1308(D) Louisiana Local Government Budget Act, be and the same is hereby adopted to serve as the Budget of Expenditures for the Town of Gramercy, Louisiana, for the fiscal year ending June 30, 2024.

SECTION III. The adoption of the Budget of Expenditures as reflected in the attached line-item budget containing account object of expenditures classifications shall be declared to be the appropriation of the amounts set therein as established in each budget classification by object of expenditures.

SECTION IV. The amounts appropriated for all accounts shall not exceed the amounts fixed therefore in the Budget of Expenditures. Nothing contained in this section shall be construed to prohibit the governing authority from amending or making appropriation to, and the establishing of a contingent fund to be used in cases of emergency.

SECTION V. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

SECTION VI. If any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance are hereby severable.

Said Ordinance having been introduced on Monday, May 22, 2023 notice of public hearing having been published on June 1, 2023 said public hearing held on Monday, June 12, 2023, the title having been read and the Ordinance considered, on motion by Alderman Wiggins, second by Alderman William to adopt the Ordinance, a record was taken, and the following result was held.

YEAS:	Wiggins, Williams, Brack, Louque, Calcagno
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the ordinance was declared adopted on this 12th day of June, 2023.

ORDINANCE NO. 751-2023

AN ORDINANCE AMENDING THE ANNUAL BUDGET OF REVENUES AND EXPENDITURES FOR THE GENERAL FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2023 FOR THE TOWN OF GRAMERCY, LOUISIANA

WHEREAS, Ordinance No. 742-2022 dated June 13, 2022 was adopted to serve as the Budget of Revenues and Expenditures for the Town of Gramercy for the fiscal year ending June 30, 2023; and,

WHEREAS, The General Fund budget contained in Ordinance No. 742-2022 must be amended to provide for reduction of revenue and increase of expenditures.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, that:

SECTION I. The attached estimate of revenues as reflected in the supporting line-item budget, and such other fiscal exhibits and information as required by Section 1308(D) Louisiana Local Government Budget Act, be and the same is hereby adopted to serve as the Amended Budget of Revenues of the General Fund for the Town of Gramercy, Louisiana, for the fiscal year ending June 30, 2023.

SECTION II. The attached detailed statement of expenditures as reflected in the supporting line-item budget, and such other fiscal exhibits and information as required by Section 1308(D) Louisiana Local Government Budget Act, be and the same is hereby adopted to serve as the Amended Budget of Expenditures of the General Fund for the Town of Gramercy, Louisiana, for the fiscal year ending June 30, 2023.

SECTION III. The adoption of the Amended Budget of Expenditures reflected in the attached line-item budget containing account object of expenditures classifications shall be declared to be the appropriation of the amounts set therein as established in each budget classification by object of expenditures.

SECTION IV. The amount appropriated for all accounts shall not exceed the amounts fixed therefore in the Amended Budget of Expenditures. Nothing contained in this section shall be construed to prohibit the governing authority from amending or making appropriations to, and for the contingent fund to be used in cases of emergency.

SECTION V. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

SECTION VI. If any provisions or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance are hereby severable.

Said Ordinance having been introduced on Monday, May 22, 2023 notice of public hearing having been published on June 1, 2023, said public hearing held on Monday, June 12, 2023 the title having been read and the Ordinance considered, on motion by Alderman Calcagno, second by Alderman Brack to adopt the Ordinance, a record was taken, and the following result was held.

YEAS:	Calcagno, Brack, Wiggins, Williams, Louque
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the ordinance was declared adopted on this 12th day of June, 2023.

ORDINANCE NO. 752-2023

AN ORDINANCE AMENDING THE ANNUAL BUDGET OF REVENUES AND EXPENDITURES FOR THE INFRASTRUCTURE SALES TAX FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2023 FOR THE TOWN OF GRAMERCY, LOUISIANA

WHEREAS, Ordinance No. 742-2022 dated June 13, 2022 was adopted to serve as the Budget of Revenues and Expenditures for the Town of Gramercy for the fiscal year ending June 30, 2023; and,

WHEREAS, The Infrastructure Sales Tax Fund budget contained in Ordinance No. 742-2022 must be amended to provide for reduction of revenue and increase of expenditures.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, that:

SECTION I. The attached estimate of revenues as reflected in the supporting line-item budget, and such other fiscal exhibits and information as required by Section 1308(D) Louisiana Local Government Budget Act, be and the same is hereby adopted to serve as the Amended Budget of Revenues of the Infrastructure Sales Tax Fund for the Town of Gramercy, Louisiana, for the fiscal year ending June 30, 2023.

SECTION II. The attached detailed statement of expenditures as reflected in the supporting line-item budget, and such other fiscal exhibits and information as required by Section 1308(D) Louisiana Local Government Budget Act, be and the same is hereby adopted to serve as the Amended Budget of Expenditures of the Infrastructure Sales Tax Fund for the Town of Gramercy, Louisiana, for the fiscal year ending June 30, 2023.

SECTION III. The adoption of the Amended Budget of Expenditures reflected in the attached line-item budget containing account object of expenditures classifications shall be declared to be the appropriation of the amounts set therein as established in each budget classification by object of expenditures.

SECTION IV. The amount appropriated for all accounts shall not exceed the amounts fixed therefore in the Amended Budget of Expenditures. Nothing contained in this section shall be construed to prohibit the governing authority from amending or making appropriations to, and for the contingent fund to be used in cases of emergency.

SECTION V. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

SECTION VI. If any provisions or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance are hereby severable.

Said Ordinance having been introduced on Monday, May 22, 2023 notice of public hearing having been published on June 1, 2023, said public hearing held on Monday, June 12, 2023 the title having been read and the Ordinance considered, on motion by Alderman Wiggins, second by Alderman Williams to adopt the Ordinance, a record was taken, and the following result was held.

YEAS:	Wiggins, Williams, Calcagno, Louque, Brack
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the ordinance was declared adopted on this 12th day of June, 2023.

ORDINANCE NO. 753-2023

AN ORDINANCE AMENDING THE ANNUAL BUDGET OF REVENUES AND EXPENDITURES FOR THE SPECIAL REVENUE FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2023 FOR THE TOWN OF GRAMERCY, LOUISIANA

WHEREAS, Ordinance No. 741-2022 dated June 13, 2022 was adopted to serve as the Budget of Revenues and Expenditures for the Town of Gramercy for the fiscal year ending June 30, 2023; and,

WHEREAS, The Special Revenue Fund budget contained in Ordinance No. 741-2022 must be amended to provide for reduction of revenue and increase of expenditures.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, that:

SECTION I. The attached estimate of revenues as reflected in the supporting line-item budget, and such other fiscal exhibits and information as required by Section 1308(D) Louisiana Local Government Budget Act, be and the same is hereby adopted to serve as the Amended Budget of Revenues of the Special Revenue Fund for the Town of Gramercy, Louisiana, for the fiscal year ending June 30, 2023.

SECTION II. The attached detailed statement of expenditures as reflected in the supporting line-item budget, and such other fiscal exhibits and information as required by Section 1308(D) Louisiana Local Government Budget Act, be and the same is hereby adopted to serve as the Amended Budget of Expenditures of the Special Revenue Fund for the Town of Gramercy, Louisiana, for the fiscal year ending June 30, 2023.

SECTION III. The adoption of the Amended Budget of Expenditures reflected in the attached line-item budget containing account object of expenditures classifications shall be declared to be the appropriation of the amounts set therein as established in each budget classification by object of expenditures.

SECTION IV. The amount appropriated for all accounts shall not exceed the amounts fixed therefore in the Amended Budget of Expenditures. Nothing contained in this section shall be construed to prohibit the governing authority from amending or making appropriations to, and for the contingent fund to be used in cases of emergency.

SECTION V. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

SECTION VI. If any provisions or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance are hereby severable.

Said Ordinance having been introduced on Monday, May 22, 2023 notice of public hearing having been published on June 1, 2023, said public hearing held on Monday, June 12, 2023 the title having been read and the Ordinance considered, on motion by Alderman Brack, second by Alderman Williams to adopt the Ordinance, a record was taken, and the following result was held.

YEAS:	Brack, Williams, Louque, Calcagno, Wiggins
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the ordinance was declared adopted on this 12th day of June, 2023.

RESOLUTIONS

RESOLUTION NO. 22-2023

**A RESOLUTION DECLARING EQUIPMENT AS SURPLUS PROPERTY AND AUTHORIZING
THE MAYOR TO APPROPRIATELY DISPOSE OF CERTAIN EQUIPMENT**

WHEREAS, after careful consideration, it has been determined by the Town of Gramercy, Louisiana (the "Town") that the equipment listed below is no longer of use and for all functional purposes deemed a maintenance burden:

2010 MERCURY GRAND MARQUIS	VIN 2MEBM7FV1AX619572
2005 CHEVY SILVERADO	VIN 1GCEC14X05ZB50192

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1. The Town hereby declares the aforementioned equipment as surplus property; and

SECTION 2. The mayor is authorized to dispose of the aforementioned equipment by donation, abandonment, or sale to the highest bidder.

The above resolution was offered by Alderman Wiggins, second by Alderman Louque.

A vote being taken on the above resolution, the vote was as follows:

YEAS:	Brack, Calcagno, Louque, Wiggins, Williams
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 12th day of June, 2023.

RESOLUTION NO. 23-2023

**A RESOLUTION DECLARING EQUIPMENT AS SURPLUS PROPERTY AND AUTHORIZING
THE MAYOR TO APPROPRIATELY DISPOSE OF CERTAIN EQUIPMENT**

WHEREAS, after careful consideration, it has been determined by the Town of Gramercy, Louisiana (the "Town") that the equipment listed below is no longer of use and for all functional purposes deemed a maintenance burden:

2014 FORD TAURUS	VIN #1FAHP2MK6EG127748
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NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1. The Town hereby declares the aforementioned equipment as surplus property and inoperable; and

SECTION 2. The mayor is authorized to dispose of the aforementioned equipment deemed inoperable and sent for salvage.

The above resolution was offered by Alderman Williams, second by Alderman Calcagno.

A vote being taken on the above resolution, the vote was as follows:

YEAS:	Brack, Calcagno, Louque, Wiggins, Williams
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 12th day of June, 2023.

RESOLUTION NO. 24-2023

**A RESOLUTION ADOPTING AN INTERNAL CONTROLS POLICIES AND PROCEDURES MANUAL FOR
THE TOWN OF GRAMERCY**

WHEREAS, in order to comply with the requirements to receive federal funding the Town of Gramercy is required to develop and implement an internal control policies and procedures manual; and

WHEREAS, The Board of Aldermen approved the Engagement Letter of March 19, 2022 with Faulk & Winkler, LLC to develop said policies and procedures manual.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1. The accounting firm of Faulk & Winkler, LLC has executed and presented an internal control policies and procedures manual for adoption.

SECTION 2. The Board of Aldermen hereby adopts the Internal Control Policies and Procedures for the Town of Gramercy's affairs and the conduct of its business.

A motion to adopt the above resolution was made by Alderman Louque, seconded by Alderman Calcagno, and resulted in the following vote:

YEAS:	Brack, Calcagno, Louque, Wiggins, Williams
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 12th of June, 2023.

APPROVAL OF MINUTES

It was moved by Alderman Louque, second by Alderman Williams and approved and to adopt the minutes from the Special Meeting dated April 10, 2023 and the Regular Meeting dated April 10, 2023.

PAYMENT OF BILLS

Mayor Bourgeois asked for approval of bills. A motion was moved by Alderman Wiggins, second by Alderman Calcagno and approved to pay all bills and accept financial statements presented before the Council.

ALDERMEN'S REPORT

Alderman Brack reported that progress on Main Street continues; the sidewalks have been pressure washed and parking lanes have been re-painted and the flower bed by the town sign is completed. He has spoken with Charlie Martin about a mural on the side of his building and he is interested. The drawings for a pavilion have been turned into the office.

Alderman Louque thanked Alderman Brack for his work on Main Street. He thanked Chief Dicharry for the added police presence in the community. There is a couch on Airline Highway that needs to be removed.

Alderman Williams reported that he received a call about a parked truck blocking the fire hydrant and neighbor's mailbox on Kathy Street. With school out, the number of golf carts and four wheelers driven by children has increased. He has received calls saying someone is sleeping in the old Golden Grove church building and asked the Chief to check on this.

Alderman Wiggins reported there is a new representative for the railroad company. Thanked Mayor Bourgeois and Alderman Brack for getting the tree by CIO Hall cut. Thanked Alderman Calcagno for his help with identifying streetlights that need repair.

Alderman Calcagno passed out his monthly report. Alderman Calcagno reported that at this month's Planning Commission meeting the board discussed the Animal Ordinance and would like to make sure wording includes cats and other domestic animals. He has noticed the increase of golf carts and suggested that the board look into a golf cart ordinance. Hurricane season is here, please make sure you have your supplies and clean your yard for loose debris. He wished everyone a safe and happy Father's Day.

TOWN ATTORNEY

Mr. Fauchaux stated that he reviewed the policy and procedures adopted by resolution tonight and it was good consolidation of policies currently in place. He continues to speak with Mr. Anny concerning Sportsman's Pond and the annexation of property in the area.

There being no further business it was moved by Alderman Louque, second by Alderman Brack and approved to adjourn at 6:50 pm.

/s/ Steven J. Bourgeois, Mayor

Attest: /s/ Amy St. Pierre, Town Clerk