

**PROCEEDINGS OF THE MAYOR
AND BOARD OF ALDERMEN
TOWN OF GRAMERCY
NOVEMBER 10, 2025**

PUBLIC HEARING

ORDINANCE NO. 776-2025 AN ORDINANCE TO AMEND THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 62 SOLID WASTE, SECTION 62-3 CONTAINERS REQUIRED

ORDINANCE NO. 777-2025 AN ORDINANCE TO AMEND THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 62 SOLID WASTE, SECTION 62-8 REMOVAL OF DEBRIS, BULK TRASH, TREE, TREE PARTS, AND OTHER ITEMS

ORDINANCE NO. 778-2025 AN ORDINANCE TO AMEND THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 70 TRAFFIC AND VEHICLES, ARTICLE I, SECTION 70-7 ONE-WAY STREETS

No public comments were received on the above ordinances. A motion to close the public hearing was made by Alderman Brack, seconded by Alderman Williams, and passed unanimously.

The Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, met in regular session on Monday, November 10, 2025, at 6:00 pm at the Gramercy Town Hall:

Mayor Bourgeois called the meeting to order and asked the clerk to call roll:

There were present: Mayor Steven Bourgeois, Alderman Darren Brack, Alderman Craig Calcagno, Alderman Theron Louque, Alderman Clyde Wiggins, and Alderman Percy Williams.

There were absent: None

There were also present: Police Chief Dustin Jenkins, Town Attorney Robert Fauchaux, Jr., and Town Clerk Amy St. Pierre.

PUBLIC COMMENTS – There were no public comments received on agenda items.

PRESENTATIONS

Mr. Pat Gordon from South Central Planning spoke to the Mayor and Board of Aldermen concerning the extension of commercial zoning on LA 3125.

APPROVAL OF MINUTES

It was moved by Alderman Brack, seconded by Alderman Wiggins, and approved to adopt the minutes from the regular meeting held on October 15, 2025.

PAYMENT OF BILLS

Town Accountant Doreen Lang stated that there were no unexpected expenses for the month. Sales Tax revenue was up in September. Alderman Brack asked if we receive revenue from the Transfer Site? Mrs. Lang stated that we do not receive any revenue from them. Mayor Bourgeois requested approval of the payment of bills.

A motion was made by Alderman Louque, seconded by Alderman Wiggins, and approved to pay all bills and accept financial statements presented before the Council.

TOWN ATTORNEY

Mr. Fauchaux stated he attended the Planning Commission meeting to discuss the proposed RV Park on E Airline Highway. He recommended that the Board of Aldermen approve a 180-day moratorium, not allowing recreational vehicles into the town until they can fully review our ordinance.

A motion to accept Mr. Fauchaux's recommendation of a 180-day moratorium not allowing recreational vehicles into the town was made by Alderman Wiggins, seconded by Alderman Louque, and passed unanimously.

REPORT FROM CHIEF OF POLICE

Police Chief Jenkins passed out the department's monthly report. Chief Jenkins reported that all officers have completed the 2025 legal aspects and firearm recertification. There have been two reported vehicles stolen in town and he thanked the Sheriff's Office for its assistance in the investigation. They have been canvassing the subdivisions at night for suspicious behavior. Officer AJ Preyan has been promoted to Sergeant and Sgt. Alan Berthelot has been promoted to Lieutenant. With the recent hiring of Officer Poche, the

town now has 24-hour police coverage. There were no issues during Halloween. He will be meeting with the Sheriff to coordinate the Christmas Eve event. Alderman Brack requested that the barricades from Halloween be removed. He asked that the Police Department place the electronic speed limit on the church's private street. Cars are speeding on that street when dropping off or picking up their children, coming from Gramercy Elementary.

PLANNING COMMISSION

Commission Chairman Alex Gerhold reported that Mr. Hymel from Gramercy Land presented his plan for their property on LA 3125 for the construction of a new Sheriff's Office building. Currently, the property described as 51.48 acres of land in Tract A North is zoned commercial for the front 600 feet, and the rear 400 feet is zoned residential. They are requesting that the rear 400 feet be zoned C2- Highway Commercial. Mayor Bourgeois stated that he will meet with Mr. Gordon of South Central Planning to zone the entire property from the ditch to the corporate limits and back to the railroad tracks as C2-Highway Commercial. Alderman Brack disagreed with granting a variance so suddenly, since we will be rezoning the area of land in the new year. He stated that they weren't on the agenda and had not presented any information or plans for the new construction, and he feels the Board is being pressured to rush approval of a variance.

Mayor Bourgeois asked for a motion to approve a variance to rezone property described as 51.48 acres in Tract A North as C2-Highway Commercial. The motion was made by Alderman Calcagno, seconded by Alderman Wiggins, and the motion passed unanimously.

ST. JAMES PARISH GOVERNMENT

St. James District 1 Councilman Todd Poche reported that the parish has finished cleaning and digging Beaver Canal and Central Canal. Alderman Louque asked if they would clean the ditches behind the park. Councilman Poche said they would wait until cane season is over.

ALDERMEN'S REPORT

Alderman Brack stated he received questions concerning the water violation letter sent to residents. Mayor Bourgeois explained that we were operating two clarifiers requiring more chemicals. We have since washed the filters and clarifiers and are operating on one clarifier. Our test results are improving, but the state has a 12-month running average, and until we can achieve a couple of months with good test results, we will continue to fail.

Alderman Louque would like to see the installation of auto meters resume. He thanked the Gramercy Police Department and Sheriff's Office for the step-up in patrolling; he is seeing more visibility.

Alderman Williams thanked Chief Jenkins concerning an abandoned car on Tulip Street; the car was tagged and removed within two days. Pitbulls are running loose on S Mulberry Street, and he asked the police department to patrol that area more often. At 216 S. Sycamore, there is a light pole leaning, and when the customer turns on an appliance, the light blinks. He asked if the pothole on the corner of E. Railroad could be filled in; the school buses take that turn, and the pavement breaks up.

Alderman Wiggins reported a couple of abandoned cars on S. Cherry Street and asked the police department to tag these vehicles. Contractors are continuing to work on the light poles. The Veterans Day Celebration was a success, and he thanked Alderman Craig Calcagno, Alderman Theron Louque, Planning Commission member Bryant Lewis, and Mayor Bourgeois for their assistance with cooling the pastalaya..

Alderman Calcagno passed out his monthly report. He spoke with the residents of W. Second Street about their opinion on a one-way street. Most of the residents were in favor of the one-way street. Several properties have overgrown trees, grass, and vines, and need to be notified of the ordinance violation. State Rep. Jeff Wiley and I visited the Clay Pit to speak to their Operations personnel about the trucks being overloaded. They also questioned the life of the newly overlaid road with the large number of trucks on LA 3125. The Veterans Day celebration was a success, and he thanked Alderman Clyde Wiggins, Alderman Theron Louque, Planning Commission member Bryant Lewis, and Mayor Bourgeois for their assistance with cooling the pastalaya.

MAYOR'S REPORT

Mayor Bourgeois stated that he did a walk-through job with a contractor for the Rose Street culvert job, and he will forward the quote to the Board when it is received. He received a quote for the paving of 3rd Street for \$58,000. This project will be funded by the Road Funds received from St. James Parish. Alderman Brack and Alderman Calcagno suggested two contractors for the mayor to contact for quotes. Mayor Bourgeois will present the other quotes to the Board when they are received.

ORDINANCE – FIRST READING

ORDINANCE NO. 779-2025 AN ORDINANCE TO AMEND THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 50 OFFENSES AND MISCELLANEOUS PROVISIONS, ARTICLE V SALES, DISCHARGE OF FIREWORKS, SECTION 50-125 PROHIBITED

A public hearing has been set for December 8, 2025.

ORDINANCE – FINAL ACTION

ORDINANCE NO. 776-2025

AN ORDINANCE TO AMEND THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 62 SOLID WASTE, SECTION 62-3 CONTAINERS REQUIRED

WHEREAS, An Ordinance of the Town of Gramercy, Code of Ordinances, Chapter 62 Solid Waste, Section 62-3 Containers currently reads as;

Sec. 62-3. - Containers required.

- (a) The occupant of every private residence located in zoning residential districts R-1 and R-2 and small businesses located in zoning central business district C-1 shall provide a suitable can or container, but not larger than 30-gallon capacity, with a tight-fitting lid or cover, for the holding of all garbage. Limit two 30-gallon cans.

Amended to Read as Follows:

Sec. 62-3. - Containers required.

- (a) The occupant of every private residence located in zoning residential districts R-1 and R-2 and small businesses located in zoning central business district C-1 shall use a suitable can or container with a tight-fitting lid or cover for the holding of all garbage that is approved by the contracted service provider for trash pick-up.

Said Ordinance having been introduced on Wednesday, October 15, 2025, notice of public hearing having been published on Thursday, October 23, 2025, said public hearing and public meeting held on Monday, November 10, 2025 at 6:00 pm, the title having been read and the Ordinance considered, on motion by Alderman Louque, second by Alderman Calcagno, to adopt the Ordinance, a record was taken and the following result was held.

YEAS:	Louque, Calcagno, Wiggins, Williams, Brack
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the ordinance was declared adopted on this, the 10th day of November, 2025.

/s/ Steven J. Bourgeois, Mayor

Attest: /s/ Amy St. Pierre, Town Clerk

ORDINANCE NO. 777-2025

AN ORDINANCE TO AMEND THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 62 SOLID WASTE, SECTION 62-8 REMOVAL OF DEBRIS, BULK TRASH, TREE, TREE PARTS, AND OTHER ITEMS

WHEREAS, An Ordinance of the Town of Gramercy, Code of Ordinances, Chapter 62 Solid Waste, Section 62-8 Removal of Debris, Bulk Trash, Tree, Tree Parts, and Other Items currently reads as;

Sec. 62-8. - Removal of construction debris or tree parts.

This chapter does not obligate the town to pick up refuse or rubbish or debris resulting from construction on property where buildings are being repaired or under construction or wood or limbs resulting from the removal of trees on private property.

Amended to Read As:

Sec. 62-8. – Removal of debris, bulk trash, trees, tree parts and other items

The town will utilize employees to run bulk item pick-up from residential areas on a weekly basis, pending available personnel or maintenance activities, which may take precedence over trash removal.

- a) Items allowed for pick up
 - 1. Vegetative debris piles no larger than 4 feet wide 4 feet high and 15 feet long
 - 2. Furniture items dismantled down to their smallest size
 - 3. Household items, broken down boxes, debris piles no larger than 3 feet wide 5 feet long and 4 feet high, or 5 or less individual items.
 - 4. Items too large to fit in a traditionally sized trash receptacle that would be accepted at a dump or transfer site.
- b) Items not allowed for pick up
 - 1. Items that could be classified as hazardous waste.
 - 2. Batteries, tires, paint or stain of any kind, motor oils, and other lubricants or fuels.
 - 3. Debris that is from the operation of a business, clearing of a rental property, or that is the result of construction or remodeling by a contractor.
 - 4. Tree branches that are larger than two inches at their base and piles of vegetative debris that are larger than the allowed size.
 - 5. Vegetative debris that is combined with any other type of debris
 - 6. Appliances of any kind, concrete, bricks and construction debris.
 - 7. Items placed in a trash receptacle of any kind.
 - 8. Bags of trash, decaying feed waste, or items that can be placed in a trash receptacle

Said Ordinance having been introduced on Wednesday, October 15, 2025, notice of public hearing having been published on Thursday, October 23, 2025, said public hearing and public meeting held on Monday, November 10, 2025 at 6:00 pm, the title having been read and the Ordinance considered, on motion by Alderman Calcagno, second by Alderman Louque, to adopt the Ordinance, a record was taken and the following result was held.

YEAS:	Calcagno, Louque, Brack, Williams, Wiggins
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the ordinance was declared adopted on this, the 10th day of November, 2025.

/s/ Steven J. Bourgeois, Mayor

Attest: /s/ Amy O. St. Pierre, Town Clerk

ORDINANCE NO. 778-2025

AN ORDINANCE TO AMEND THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 70 TRAFFIC AND VEHICLES, ARTICLE I, SECTION 70-7 ONE-WAY STREETS

WHEREAS, an ordinance amending the Town of Gramercy, Code of Ordinances, Article I, Section 70-7, One-way Streets to add a street and to read as follows:

Section 70-7 One-Way Streets

The following are designated as on-way streets:

1. Hickory Street, south from East Railroad Avenue toward Jefferson Highway.
2. South Elm Street, north from Jefferson Highway to East Railroad Avenue.
3. South Fir Street, south from East Railroad Avenue to Jefferson Highway.
4. West Second Street, west from N. Magnolia Street to N. David Street.

Said Ordinance having been introduced on Wednesday, October 15, 2025, notice of public hearing having been published on Thursday, October 23, 2025, said public hearing and public meeting held on Monday, November 10, 2025 at 6:00 pm, the title having been read and the Ordinance considered, on motion by Alderman Williams, second by Alderman Calcagno, to adopt the Ordinance, a record was taken and the following result was held.

YEAS:	Williams, Calcagno, Wiggins, Louque, Brack
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the ordinance was declared adopted on this, the 10th day of November, 2025.

/s/ Steven J. Bourgeois, Mayor

Attest: Amy O. St. Pierre, Town Clerk

RESOLUTIONS

RESOLUTION NO. 24-2025

A RESOLUTION DECLARING EQUIPMENT AS SURPLUS PROPERTY AND AUTHORIZING THE MAYOR TO APPROPRIATELY DISPOSE OF CERTAIN EQUIPMENT

WHEREAS, after careful consideration, it has been determined by the Town of Gramercy, Louisiana (the "Town") that the equipment listed below is no longer of use and for all functional purposes deemed a maintenance burden:

2007 Ford F-150 4 X 4

VIN #1FTPX14V57FB64065

2007 Ford F-250

VIN #1FDNF20527EB05417

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1. The Town hereby declares the aforementioned equipment as surplus property; and

SECTION 2. The Mayor is authorized to dispose of the aforementioned equipment by donation, abandonment, or sale to the highest bidder.

The above resolution was offered by Alderman Brack, seconded by Alderman Wiggins, and a vote being taken on the above resolution, the vote was as follows:

YEAS:	Brack, Calcagno, Louque, Wiggins, Williams
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on the 10th day of November, 2025

RESOLUTION NO. 25-2025

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO THE ANNUAL AGREEMENT WITH THE PONCHARTRAIN
LEVEE DISTRICT AND THE COOPERATIVE ENDEAVOR AGREEMENT PERTAINING TO THE CHRISTMAS BONFIRE
PROGRAM**

WHEREAS, the Town of Gramercy, Louisiana, and the Pontchartrain Levee District desire to enter into an annual Christmas Bonfire program agreement; and,

WHEREAS, the Town of Gramercy, Louisiana, desires once again to comply with the Pontchartrain Levee District Christmas Bonfire program agreement; and,

WHEREAS, the Town of Gramercy, Louisiana, desires to enter into the Cooperative Endeavor Agreement pertaining to the Christmas Bonfire Program.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, GRAMERCY, LOUISIANA,
THAT:

SECTION 1. Mr. Steven J. Bourgeois, Mayor, is hereby authorized and empowered to enter into and sign said Christmas Bonfire Program agreement and the Cooperative Endeavor Agreement with the Pontchartrain Levee District, and to pay the Towns' portion of the liability insurance premium in the amount up to \$5,000.00.

The above resolution was offered by Alderman Wiggins, seconded by Alderman Williams, a vote was taken on the above resolution, and the vote was as follows:

YEAS:	Brack, Calcagno, Louque, Wiggins, Williams
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 10th day of November, 2025.

There being no further business, it was moved by Alderman Wiggins, seconded by Alderman Williams, and approved to adjourn at 7:08 pm.

/s/ Steven J. Bourgeois, Mayor

Attest: /s/ Amy St. Pierre, Town Clerk