

**PROCEEDINGS OF THE MAYOR  
AND BOARD OF ALDERMEN  
TOWN OF GRAMERCY  
MARCH 10, 2025**

The Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, met in regular session on Monday, March 10, 2025 at 6:00 pm at the Gramercy Town Hall:

Mayor Bourgeois called the meeting to order, and asked the clerk to call roll:

There were present: Mayor Steven Bourgeois, Alderman Darren Brack, Alderman Craig Calcagno Alderman, Theron Louque, Alderman Clyde Wiggins

There were absent: Alderman Percy Williams

There were also present: Police Chief Dustin Jenkins, Town Attorney Robert Faucheux, Jr., Town Clerk Amy St. Pierre

**PUBLIC COMMENTS**

No public comments were received.

**APPROVAL OF MINUTES**

It was moved by Alderman Louque , seconded by Alderman Brack, and approved to adopt the minutes from the Regular Meeting dated February 10, 2025.

**PAYMENT OF BILLS**

Mayor Bourgeois asked for approval of payment of bills. A motion was moved by Alderman Calcagno, second by Alderman Wiggins and approved to pay all bills and accept financial statements presented before the Council.

**TOWN ATTORNEY**

Mr. Faucheux stated that if Amendment #2 on March 29, 2025 ballot is passed, the tax exemptions for churches could be removed. He also stated that if there is damage to the town property, we should seek reimbursement for expenses incurred for repairs.

**REPORT FROM CHIEF OF POLICE**

Chief Jenkins passed out the monthly department report. Chief Jenkins reported there were no issues during the Mardi Gras parade, it was well attended, and all had a good time. There was a tornado reported in the area behind Taylor's Express around 5:00 pm. All officers were available. There were injuries reported. Chief Jenkins thanked St. James Parish EOC for passing out tarps for residents with roof damage

**EMERGENCY PREPARDNESS**

There was no report for this month.

**CODE ENFORCEMENT**

There was no report for this month.

**PLANNING COMMISSION**

Planning Commission Chairman Alex Gerhold received a copy of the structural inspection report for 235 E Main Street showing it failed. Mr. Faucheux has sent a letter to the property owner giving 30 days to begin repairs are we will file suit. Alderman Brack asked what repairs are needed. Mr. Faucheux stated the inspection report give a list of repairs needed to bring the building to code.

**ALDERMEN'S REPORT**

Alderman Brack reported the Ferrero Canal project has begun and is moving along on schedule.

Alderman Louque asked if a letter of demolition can be sent to property owner at 278 S. Airline Avenue. Mr. Waguespack on N. Airline Avenue said he needs one more week to finish emptying the mobile home so it could be demolished.

Alderman Wiggins received complaints about an individual sleeping in the Post Office. Chief Jenkins is aware of the situation and has spoken to the individual; our officers are watching to see if he returns. He thanked all those that responded to the Mardi Gras day tornado.

Alderman Calcagno handed out his monthly report. There are old building permits that are not removed from the books due to permit holders not calling in for a final inspection. With the recent winter storm, several water leaks were found in old 2" cast iron water lines next to new PVC lines. Why haven't the water taps been performed so we can close off the old line? He thanked Entergy for their quick response to restoring power after the tornado. He attended the West Shore Protection Levee public meeting; a lot of good questions for the Parish leaders and engineers. He apologized to the Council and the public for the response from Sheriff Louis concerning his email on the December 2024 Eighth Street incident. stating it could have been avoided if the Sheriff had contacted him directly. There are potholes on LA 3274 that need to be filled and no railroad crossing repairs have been started.

### **MAYOR'S REPORT**

Mayor Bourgeois would like to begin looking for a part time code enforcement officer. Tonight's agenda has the first reading for a golf cart ordinance. It's time to start planning for the 25-26 fiscal budget; if the Aldermen have ideas, please forward them to him. We have not received any response from Capital Outlay concerning the funding for the 4<sup>th</sup> Street culvert repair. He thanked those who responded to the Mardi Gras day tornado event. The catch basin by the water tower is being installed.

### **ORDINANCE – FIRST READING**

ORDINANCE NO. 769-2025 An ordinance Amending Chapter 70, Traffic and Motor Vehicles, of the Code of Ordinances of the Town of Gramercy, Louisiana, providing for allowance of Golf Carts and Slow-Moving Vehicles to be permitted by the Town of Gramercy and allowed to be driven on the streets within the Town of Gramercy corporate limit

### **RESOLUTIONS**

#### **RESOLUTION NO. 06-2025**

#### **A RESOLUTION TO APPROVE AN EXTENSION OF THE MASTER SERVICES AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE TOWN OF GRAMERCY AND ROSTAN SOLUTIONS LLC**

WHEREAS, the Town of Gramercy, LA and Rostan Solutions, LLC (hereinafter referred to as "Rostan", collectively referred to as the "Parties") entered into an agreement on November 15, 2021, for Rostan to provide certain Professional Services; and

WHEREAS, the Agreement authorized an initial term of two (2) years with three (3) one (1) year extensions available upon mutual consent of the Parties; and

WHEREAS, on October 12, 2023, the Parties exercised the first of the three (3) one (1) year extensions.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, THAT:

Section 1. The Parties mutually and expressly agree to exercise the second of three (3) one (1) year extension options.

A motion to adopt the above resolutions was made by Alderman Wiggins, seconded by Alderman Brack and resulted in the following vote:

YEAS:	Brack, Calcagno, Louque, Wiggins
NAYS:	None
ABSENT:	Williams
ABSTAIN:	None

And the resolution was adopted on the 10<sup>th</sup> day of March, 2025.

#### **RESOLUTION NO. 07-2025**

#### **A RESOLUTION APPROVING AMENDMENT 6 TO TASK ORDER 01 FROM ROSTAN SOLUTIONS LLC FOR PROGRAM MANAGEMENT SERVICES RELATED TO HURRICANE IDA PUBLIC ASSISTANCE AND RECOVERY CONSULTING SERVICES**

WHEREAS, the Town of Gramercy required a qualified grant and program management firm to assist with and manage federal and state grant funding programs and the reporting requirements, related to the Town's recovery from Hurricane Ida; and

WHEREAS, the Town of Gramercy approved the proposal from Rostan Solutions, LLC; and

WHEREAS, Rostan Solutions, LLC has proposed Amendment 6 to Task Order 01, which provides for increased costs for the program management services provided by Rostan Solutions, LLC.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1. The Board of Aldermen hereby approves Amendment 6 to Task Order 01 to Rostan Solutions, LLC to perform program management services related to Hurricane Ida.

SECTION 2. Rostan Solutions LLC shall perform its services as described in Attachment 1, Scope of Services, attached and incorporated into the Task Order.

SECTION 3. The period of service shall be November 15, 2021 through November 14, 2025.

SECTION 4. Rostan Solutions LLC compensation under this Task Order, which shall not be exceeded without prior written authorization of the Town of Gramercy is \$128,000 (Cost Not To Exceed)

SECTION 5. Steven J. Bourgeois, Mayor, is hereby authorized to execute Amendment 6 to Task Order 01 with Rostan Solutions, LLC and to make payment upon satisfactory execution of the Work.

A motion to adopt the above resolution was made by Alderman Louque, seconded by Alderman Brack and resulted in the following vote:

YEAS:	Brack, Calcagno, Louque, Wiggins
NAYS:	None
ABSENT:	Williams
ABSTAIN:	None

And the resolution was declared adopted on this the 10<sup>th</sup> March, 2025.

There being no further business it was moved by Alderman Brack, second by Alderman Wiggins and approved to adjourn at 6:40 pm.

/s/ Steven J. Bourgeois, Mayor  
Attest: /s/ Amy St. Pierre, Town Clerk