

**PROCEEDINGS OF THE MAYOR  
AND BOARD OF ALDERMEN  
TOWN OF GRAMERCY  
DECEMBER 10, 2018**

The Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, met in regular, monthly session on Monday, December 10, 2018, at 7:00 p.m. at the Gramercy Town Hall.

Mayor Nosacka called the meeting to order, and asked that the Clerk call roll:

There were present: Mayor Steven Nosacka, Alderman Craig Calcagno, Alderman Betty Coleman, Alderman Clyde Wiggins

There were absent: Alderman Jody Bourgeois, Alderman Rhonda Lee

There were also present: Police Chief Brent Dicharry, Town Attorney Robert Faucheux, Jr., Town Clerk Amy St. Pierre

**PUBLIC COMMENTS**

No public comments were received on agenda items.

Alderman Lee entered the meeting at 7:05 pm.

**PRESENTATION AND COMMENTS**

Grayland and Cathey Allen, 277 S. Fir Street and 280 S. Mulberry, expressed concerns about a blighted house on S. Mulberry Street. The door is open and you can see activity in the house. Mr. and Mrs. Allen requested the house be placed on the blighted property list for demolition. Also, they requested a guideline on how a property is considered blighted. Mayor Nosacka stated he would give them a copy of the ordinance that gives details of the process.

Mr. Ken Brass, Krewe Of M.A.C, presented the Mayor and Board of Aldermen a folder with a schedule of events for the 2019 Mardi Gras season. Also included was a listing of the 2019 Mardi Gras Court.

**REPORTS**

**1. MAYOR'S REPORT**

Mayor Nosacka stated that Louisiana Sugar Refinery will be holding the Colonial Elementary dedication ceremony on Tuesday, December 11, 2018 at 4:30 pm. The wastewater discharge permit for Zapp's Potato Chips has been completed. The Water Plant Nitrification plan was submitted to the Department of Health and Hospitals and has been approved.

**REPORT ON-GOING PROJECTS**

Mayor Nosacka reported that AT&T will move their service line for preparation of the Railroad Avenue project within the next 30 -60 days. The plans and specifications for the Dudley Pump Station have been submitted to Department of Health and Hospitals for approval. The culverts on S. Fir Street have been installed in preparation for the widening of the street in the next fiscal year budget.

**2. REPORTS OF DEPARTMENT HEADS AND DIRECTORS**

**A. CHIEF OF POLICE**

Chief Brent Dicharry recommended the Board of Aldermen waive the Open Container and Firework ordinances for Christmas and New Year season. China King has finished their repairs and is open for business. Chief Dicharry thanked Alderman Lee and Alderman Bourgeois for their support of the police department and wished them good luck in their future endeavors.

**B. REPORT FROM EMERGENCY PREPAREDNESS – No report this month.**

**3. REPORTS FROM ST JAMES PARISH GOVERNMENT – No report this month.**

**4. REPORTS FROM BOARDS AND COMMISSIONS**

**A. PLANNING COMMISSION**

Chairman Barry LeBlanc reported that a re-subdivision request was made for 260 S. Elm Street. The property owner would like to sub-divide one large lot into two 5,800 square feet lots. The Planning Commission recommends approving this re-subdivision.

**B. GRAMERCY RECREATION DISTRICT**

Mr. Craig Calcagno passed out his monthly report. Mr. Mickey Roussel discussed the forward plan for Park A. The parish is looking to invest about \$1 million dollars in the baseball field areas. They questioned if we can get approval from the Town to concrete the roadway from 4<sup>th</sup> Street to East parking lot entrance gate and to install 4" metal pipe barricades around the light pole guide lines on the 4<sup>th</sup> Street. The potholes in Park B parking area have been filled.

**ORDINANCE – FIRST READING**

ORDINANCE NO. 714-18 AN ORDINANCE AMENDING THE ANNUAL BUDGET OF REVENUES AND EXPENDITURES FOR THE SALES TAX FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2019 FOR THE TOWN OF GRAMERCY, LOUISIANA

**RESOLUTIONS**

**RESOLUTION NO. 33-18**

A RESOLUTION DECLARING EQUIPMENT AS SURPLUS PROPERTY AND AUTHORIZING THE MAYOR TO APPROPRIATELY DISPOSE OF CERTAIN EQUIPMENT

WHEREAS, after careful consideration, it has been determined by the Town of Gramercy, Louisiana (the "Town") that the equipment listed below is no longer of use and for all functional purposes deemed a maintenance burden:

- 2007 Toyota Tundra Pickup Truck VIN 5TFRT54187XO15894
- 1996 Jeep Cherokee SE 4WD Vehicle VIN 1J4FJ28S4TL215760

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1. The Town hereby declares the aforementioned equipment as surplus property; and

SECTION 2. The Mayor is authorized dispose of the aforementioned equipment by donation, abandonment, or sale to the highest bidder.

The above resolution was offered by Alderman Lee, second by Alderman Coleman, a vote being taken on the above resolution, the vote was as follows:

- YEAS: Calcagno, Coleman, Lee, Wiggins
- NAYS: None
- ABSENT: Bourgeois
- ABSTAIN: None

And the resolution was declared adopted on this the 10<sup>th</sup> day of December, 2018.

**RESOLUTION NO. 34-18**

A RESOLUTION APPROVING THE SUBDIVISION OF A CERTAIN PROPERTY IN THE TOWN OF GRAMERCY, LOUISIANA

WHEREAS, the heirs of Amilcar Roussel have requested the subdivision of the property located at 260 South Elm Street, Assessment No. 0100099200, as described in the November 1, 2018 Survey Map prepared by Riverlands Surveying Company; and

WHEREAS, the requested subdivision would result in two lots each a total of 5,800 square feet and less than the minimum area of 7,000 square feet specified by Town Ordinance, Appendix B, Section 6; and

WHEREAS, the Town Planning Commission, on Monday, December 3, 2018, approved the recommendation to the Board of Aldermen of this requested subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1. The Town hereby approves the subdivision of property located at 260 South Elm Street as described in the November 1, 2018 Survey Map prepared by Riverlands Surveying Company.

SECTION 2. This approval is subject to this Resolution being made a part of the filing, with acknowledgement of the following existing restrictions:

- (a) Mobile Home Standard Ordinance No. 686-16, specifying maximum age of mobile and modular homes being brought into the Town.
- (b) R-2 Residence District, Appendix A, Article 19, specifying permitted uses, area regulations and parking restrictions.

The above resolution was offered by Alderman Coleman, second by Alderman Wiggins,

A vote being taken on the above resolution, the vote was as follows:

YEAS: Calcagno, Coleman, Lee, Wiggins  
NAYS: None  
ABSENT: Bourgeois  
ABSTAIN: None

And the resolution was declared adopted on this the 10<sup>th</sup> day of December, 2018.

**RESOLUTION NO. 35-18**

**A RESOLUTION TO SUSPEND CHAPTER 6, ARTICLE I, SECTION 6-1 OPEN CONTAINERS AND CHAPTER 50, ARTICLE V, SECTION 50-125 FIREWORKS**

WHEREAS the Town of Gramercy shall celebrate the holidays of Christmas Eve, Christmas Day, New Year’s Eve, and New Year’s Day.

WHEREAS, Police Chief Brent Dicharry, recommends the suspension of Town of Ordinances Chapter 6, Article I, Section 6-1 Open Container and Chapter 50, Article V, Section 50-125 Fireworks during the Christmas and New Year holiday season.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1: The Mayor and Board of Alderman accept the recommendation of Police Chief Brent Dicharry to suspend Chapter 6 Article 1 Section 6-1 (Open Containers) and Chapter 50 Article V Sec 50-125 (Fireworks Prohibited) of the Town of Gramercy Code of ordinances and shall be suspended from 04:00 pm December 24<sup>th</sup>, 2018 until 06:00 am December 25, 2018 and from 10:00 pm December 31, 2018 until 02:00 am January 01, 2019.

A motion to adopt the above resolution was made by Alderman Wiggins, seconded by Alderman Lee and resulted in the following vote:

YEAS: Calcagno, Coleman, Lee, Wiggins  
NAYS: None  
ABSENT: Bourgeois  
ABSTAIN: None

And the resolution was declared adopted on this the 10<sup>th</sup> day of December, 2018.

**RESOLUTION NO. 36-18**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE WATER PLANT CONTROLS PROJECT OF THE TOWN OF GRAMERCY, LOUISIANA**

WHEREAS, the Town’s Engineering Consultant, Environmental Engineering Services, Inc., has determined that work constructed under our Contract with John H. Carter, Inc for the Water Plant Controls Project is complete; and

WHEREAS, the execution of the Certificate of Substantial Completion is required in accordance with the Contract.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND THE BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA THAT:

SECTION 1. Steven T. Nosacka, Mayor, is hereby authorized to execute the Certificate of Substantial Completion which was issued on November 23, 2018

A motion to adopt the above resolution was made by Alderman Lee, seconded by Alderman Coleman and resulted in the following vote:

YEAS: Calcagno, Coleman, Lee, Wiggins  
NAYS: None  
ABSENT: Bourgeois  
ABSTAIN: None

And the resolution was declared adopted on this the 10<sup>th</sup> day of December, 2018.

**RESOLUTION NO. 37-18**

**A RESOLUTION ENGAGING A FINANCIAL AUDIT FOR THE FISCAL YEAR ENDING JUNE 30, 2018**

WHEREAS, the Town of Gramercy, Louisiana, is required to have a financial audit performed for the year ending June 30, 2018 for the Town of Gramercy; and,

WHEREAS, an engagement letter has been received from the firm of Postlethwaite and Netterville, Certified Public Accountants, 8550 United Plaza Blvd, Suite 1001, Baton Rouge, Louisiana; and,

NOW, THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, that the firm of Postlethwaite and Netterville, Baton Rouge, Louisiana, is hereby engaged to examine the financial statements and records of the Town of Gramercy, Louisiana, for the fiscal year ending June 30, 2018, in accordance with the stipulations stated in their letter.

The above resolution was offered by Alderman Coleman, seconded by Alderman Wiggins, and a vote being taken on the above resolution, the vote was as follows:

YEAS:	Calcagno, Coleman, Lee, Wiggins
NAYS:	None
ABSTAIN:	None
ABSENT:	Bourgeois

And the resolution was declared adopted on this the 10<sup>th</sup> day of December, 2018.

### **APPROVAL OF MINUTES**

It was moved by Alderman Coleman, second by Alderman Wiggins, and approved to dispense with the reading of the minutes of the previous meetings, and to adopt the minutes as published.

### **PAYMENT OF BILLS/FINANCIAL STATEMENTS**

It was moved by Alderman Wiggins, second by Alderman Coleman, and approved to pay all bills and accept financial statements presented before the Council.

### **ALDERMEN'S REPORT**

Alderman Wiggins thanked Alderman Calcagno for his help with cleaning up Main Street. He wished everyone Merry Christmas and Happy New Year.

Alderman Betty Coleman invited everyone to attend the Colonial Elementary dedication ceremony on December 11, 2018 at 4:30.

Alderman Craig Calcagno passed out his monthly report. He thanked Alderman Wiggins for help with cleaning Main Street; they removed about 2 cubic yards of trash from curbing area. With the upcoming Holiday season visitors driving through town the residents, landlords and business owners should be encouraged to tidy up their properties for the Holiday season. He met with DOTD District 61 Maintenance Supervisor to discuss highway conditions in several areas throughout town; the supervisor asked him to send him a list of concerned areas. While Entergy lineman was restoring power to Good Housekeeping, it was discovered that the timber pole extension are either broken or rotten and in need of repairs.

Alderman Rhonda Lee asked the Mayor to check to see if businesses on Main Street are following the store front ordinance passed last year. Alderman Lee thanked the Maintenance Crew, Police Department, Office Staff and the Mayor and Board of Aldermen for their support and dedication to the town and expressed how much she enjoyed working with all of them during her six years serving as Alderman of District Three. She wished everyone good luck during this upcoming term as they continue to serve the citizens of Gramercy.

### **ATTORNEY'S REPORT**

Town Attorney Mr. Robert Fauchaux, Jr. wished Alderman Lee the best of luck in the future.

There being no further business it was moved by Alderman Lee, second by Alderman Calcagno, and approved to adjourn 8:05 pm.

*/s/ Steven T. Nosacka, Mayor*

*/s/ Amy O. St. Pierre, Clerk*