

**PROCEEDINGS OF THE MAYOR  
AND BOARD OF ALDERMEN  
TOWN OF GRAMERCY  
JULY 11, 2022**

**PUBLIC HEARING:**

ORDINANCE NO. 743-2022 AN ORDINANCE AMENDING THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 38 HEALTH AND SANITATION, ARTICLE II WEEDS AND OFFENSIVE ACCUMULATIONS

Gail LeBoeuf, 758 N Ezidore, asked who determines if a structure needs demolition. Mayor Nosacka responded that the Mayor and Board members review the properties. She also asked if the property owner is contacted and understands the process. Mayor Nosacka stated that the property owner receives three certified letters, and he does speak with them in person. The property owner also has an appeal option.

ORDINANCE NO. 744-2022 AN ORDINANCE AMENDING THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 18 BUILDINGS AND BUILDING REGULATIONS, SECTION 18-32 IMPOSITION OF LIEN AND PRIVILEGE

No public comments received on Ordinance No. 744-2022

ORDINANCE NO. 745-2022 AN ORDINANCE AMENDING THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 46, SECTION 46.4, MANUFACTURED HOUSING AND MOBILE HOME STANDARDS

Shelly Warren, 605 N Pine Street, expressed concerns about people who may not be able to afford a newer model mobile home and thinks a seven-year age limit might be more acceptable.

A motion to close the public hearing was made by Alderman Wiggins, seconded by Alderman Louque and passed unanimously.

The Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, met in regular, monthly session on Monday, July 11, 2022 at 6:09 pm at Gramercy Town Hall.

Mayor Nosacka called the meeting to order, and asked the Clerk to call roll:

There were present: Mayor Steven Nosacka, Alderman Darren Brack, Alderman Craig Calcagno, Alderman Theron Louque, Alderman Clyde Wiggins, Alderman Barbara Woods

There were absent: None

There were also present: Town Attorney Robert Faucheux, Jr., Town Clerk Amy St. Pierre

**PUBLIC COMMENTS** – There were no public comments.

**PRESENTATION AND COMMENTS** -

The Mayor and Board of Aldermen presented a plaque to Lutchter High School Baseball Team in recognition of winning the 2022 LHSAA 3A State Championship; team members Cade Bourgeois and Cohen Veron accepted the plaque on behalf of the team.

Zedra Thomas, 263 S. Hickory Street, spoke to the Board concerning a dumpster fire by her residence on June 12, 2022, and when the fire department arrived the fire hydrant near her home did not work, the fireman had to connect to a hydrant further away from her. She was frustrated with the delayed communication from the mayor when she voiced her concerns about the broken hydrant. Mayor Nosacka said he had already discussed this with her will contact Mrs. Thomas to schedule a meeting to address her concerns.

**REPORTS**

**1. MAYOR'S REPORT**

Mayor Nosacka reported that Lead and Copper testing will begin this month. LA DOTD has reprogrammed the timing on the traffic signal lights on LA 3125 at N. Airline and Main Street. The town's Main Street Certification is in process and the steering committee will meet on July 27, 2022. There will be an exploratory meeting to discuss recovery group plans in advance of a natural disaster; participants will include local, parish and state government, police department, industry, small businesses, and community members. Waste Management will meet with the Mayor in August to discuss plans on garbage collection after natural disasters. The Parish will soon announce those applicants who were approved to receive assistance through the Parish Disaster Relief and Recovery program. The Mayor has met with Charlie Martin, the new owner of the Café Perique building on E Main Street, concerning his plans for

rehabilitating the building. On July 14, 2022 Utz Quality Foods executives will meet with local, parish and state officials to discuss the future of Zapp's Potato Chips in Gramercy. Mayor Nosacka provided a list of completed capital improvement projects located south of Main Street. The Town's annual Consumer Confidence Report was published in the News Examiner on June 23, 2022.

The mayor presented a list of condemnations approved by the board in May where some homeowners were also the landowner, and some homeowners were renting the land. Mayor Nosacka asked Attorney Robert Faucheux, Jr. to research if we can pass the cost of demolition to the property owner. A motion to proceed with demolition on those who own their home and land only was made by Alderman Calcagno, seconded by Alderman Wiggins and the motion passed unanimously.

## **2. REPORT ON-GOING PROJECT**

Mayor Nosacka reported that the AMR meter installation is complete and training on reading and programming will begin soon. We have received the bids for the S. Millet culvert project and will advertise for S. Millet asphalt bids by end of July. All PPDR applications must be turned in by July 31, 2022. The 4<sup>th</sup> Street drainage project will begin soon. The engineers continue to work on specifications for Central Canal concrete matting from 2<sup>nd</sup> Street to 4<sup>th</sup> Street.

## **REPORTS OF DEPARTMENT HEADS AND DIRECTORS**

### **A. REPORT FROM CHIEF OF POLICE**

Sgt. Gerhold reported on behalf of Chief Dicharry that they will begin more enhanced patrolling concerning recent crimes in the Town. Each police officer received a flashlight from the US Deputies Association.

### **B. REPORT FROM EMERGENCY PREPAREDNESS**

Lt. Jody Ordeneaux stated the National Weather Service is expecting 4 – 8 inches of rain from the disturbance located in the Gulf of Mexico. The police department will purchase equipment to aid our officers in response to active shooter events.

### **C. REPORT FROM CODE ENFORCEMENT**

Code Enforcement Officer Alex Gerhold reported that he has completed his assessment of abandoned vehicles in the Town and there are 116 abandoned vehicles. He has made first contact with owners, and he will begin his second round of communications soon to check the status of removing the vehicle. Some vehicles have already been removed by the property owner.

## **REPORTS FROM ST. JAMES PARISH GOVERNMENT**

District 1 Parish Councilman Alvin St. Pierre, Jr. could not be with us this month.

## **3. REPORTS FROM BOARDS AND COMMISSIONS**

### **A. PLANNING COMMISSION**

Planning Commission Chairman Barry LeBlanc reported the commission met with Mr. Dean Millet concerning plans to subdivide property on N. Pine Street from four properties to two properties. The commissions' recommendation was to defer a decision on the subdivision and leave the four lots and remodel the homes already on the property.

### **B. GRAMERCY RECREATION DISTRICT**

Mr. Craig Calcagno passed out his monthly report. The recreation tax 4.63 millage has been approved for another year. His report included a list of possible improvements the members are discussing. The back flow preventers have been installed.

## **ORDINANCE – FINAL ACTION**

### **ORDINANCE NO. 743-2022**

#### **AN ORDINANCE AMENDING THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 38 HEALTH AND SANITATION, ARTICLE II WEEDS AND OFFENSIVE ACCUMULATIONS**

WHEREAS, an Ordinance amending the Town of Gramercy Code of Ordinances, Chapter 38, Health and Sanitation, Article II Weeds and Offensive Accumulations, Section 38-31 Lien for cost of correction by town, adding, paragraph (c).

The following shall be amended and read as:

Section 38-31 Lien for cost of correction by Town

(c) Upon failure of the owner of a commercial property to pay or

reimburse the lien amount, utility service to the subject commercial property shall be withheld subject to the approval of the Board of Aldermen.

Said Ordinance having been introduced on Monday, June 13, 2022 notices of public hearing having been published on June 23, 2022 said public hearing held on Monday, July 11, 2022, the title having been read and the Ordinance considered, on motion by Alderman Louque, second by Alderman Calcagno to adopt the Ordinance, a record was taken, and the following result was held.

YEAS: Louque, Calcagno, Brack, Woods, Wiggins  
NAYS: None  
ABSENT: None  
ABSTAIN: None

And the ordinance was declared adopted on this 11<sup>th</sup> day of July, 2022.

**ORDINANCE NO. 744-2022**

**AN ORDINANCE AMENDING THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 18 BUILDINGS AND BUILDING REGULATIONS, SECTION 18-32 IMPOSITION OF LIEN AND PRIVILEGE**

WHEREAS, an Ordinance amending the Town of Gramercy Code of Ordinances, Chapter 18, Building and Building Regulations, Section 18-32 Imposition of Lien and Privilege, adding, paragraph (g).

The following shall be amended and read as:

Section 18-32 Imposition of Lien and Privilege

(g) Upon failure of the owner of a commercial property to pay or reimburse the lien amount, utility service to the subject commercial property shall be withheld subject to the approval of the Board of Aldermen.

Said Ordinance having been introduced on Monday, June 13, 2022 notices of public hearing having been published on June 23, 2022 said public hearing held on Monday, July 11, 2022, the title having been read and the Ordinance considered, on motion by Alderman Calcagno, second by Alderman Wiggins to adopt the Ordinance, a record was taken, and the following result was held.

YEAS: Calcagno, Wiggins, Woods, Louque, Brack  
NAYS: None  
ABSENT: None  
ABSTAIN: None

And the ordinance was declared adopted on this 11<sup>th</sup> day of July, 2022.

**ORDINANCE NO. 745-2022**

**AN ORDINANCE AMENDING THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 46, SECTION 46.4, MANUFACTURED HOUSING AND MOBILE HOME STANDARDS**

WHEREAS, an Ordinance amending the Town of Gramercy Code of Ordinances, Chapter 46, Section 46.4, Manufactured Housing and Mobile Home Standards, paragraph (b) (1)

The following shall be amended and read as:

Section 46.4 Manufactured Housing and Mobile Home Standards

(a) (no change)  
(b) All manufactured homes and mobile homes (“homes”) shall require permit approval prior to being located or relocated within the Town limits, and shall meet the following standards:

- (1) Homes must conform to the latest Federal Manufactured Home Construction and Safety standards which were applicable at the date of manufacture or construction and must have been manufactured or constructed no later than five years from the date of Permit Application. This paragraph is not applicable for the relocation of mobile homes from one location within the Town limits to another within the Town limits.

Said Ordinance having been introduced on Monday, June 13, 2022 notice of public hearing having been published on June 23, 2022 said public hearing held on Monday, July 11, 2022, the title having been read and the Ordinance considered, on motion by Alderman Louque, second by Alderman Calcagno to adopt the Ordinance, a record was taken, and the following result was held.

YEAS:	Louque, Calcagno, Wiggins, Woods
NAYS:	Brack
ABSENT:	None
ABSTAIN:	None

And the ordinance was declared adopted on this 11<sup>th</sup> day of July, 2022.

## **RESOLUTIONS**

### **RESOLUTION NO. 30-2022**

#### **A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR EMERGENCY DEBRIS AND DISPOSAL MONITORING SERVICES BETWEEN TETRA TECH AND ST. JAMES PARISH, TOWN OF GRAMERCY AND TOWN OF LUTCHER AND AUTHORIZING THE MAYOR TO SIGN, EXECUTE, AND ADMINISTER SAID AGREEMENT AND ALL RELEVANT DOCUMENTS**

WHEREAS, St. James Parish Council authorized the Administration to seek Request for Proposals for Debris Monitoring Services; and

WHEREAS, St. James Parish Emergency Preparedness, Operation Departments, Town of Gramercy and Town of Lutcher have reviewed the Respondents; and,

WHEREAS, everyone meets as a committee and selected Tetra Tech; and,

NOW, THEREFORE, BE IT RESOLVED, that Mayor Steven T. Nosacka is hereby authorized to sign, execute, and administer a contract, on behalf of the Town of Gramercy, between Tetra Tech and St. James Parish Government, Town of Gramercy and Town of Lutcher.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, that Mayor Steven T. Nosacka, is hereby authorized to sign, execute, and administer a contract, on behalf of the Town of Gramercy, between Tetra Tech and St. James Parish Government, Town of Gramercy and Town of Lutcher.

A motion to adopt the above resolution was made by Alderman Wiggins, seconded by Alderman Brack and resulted in the following vote:

YEAS:	Brack, Calcagno, Louque, Wiggins, Woods
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 11<sup>th</sup> day of July, 2022.

### **RESOLUTION NO. 31-2022**

#### **A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR EMERGENCY DEBRIS AND DISPOSAL SERVICES BETWEEN DRC EMERGENCY SERVICES AND ST. JAMES PARISH, TOWN OF GRAMERCY AND TOWN OF LUTCHER AND AUTHORIZING THE MAYOR TO SIGN, EXECUTE, AND ADMINISTER SAID AGREEMENT AND ALL RELEVANT DOCUMENTS**

WHEREAS, St. James Parish Council authorized the Administration to seek Request for Proposals for Emergency Debris and Disposal Services; and

WHEREAS, St. James Parish Emergency Preparedness, Operation Departments, Town of Gramercy and Town of Lutcher have reviewed the Respondents; and,

WHEREAS, everyone meets as a committee and selected DRC Emergency Services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, that Mayor Steven T. Nosacka, is hereby authorized to sign, execute, and administer a contract, on behalf of the Town of Gramercy, between DRC Emergency Services and St. James Parish Government, Town of Gramercy and Town of Lutchter.

A motion to adopt the above resolution was made by Alderman Wiggins, seconded by Alderman Woods and resulted in the following vote:

YEAS:	Brack, Calcagno, Louque, Wiggins, Woods
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 11<sup>th</sup> day of July, 2022.

#### **RESOLUTION NO. 32-2022**

#### **A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT PROPOSAL FOR SOUTH MILLET AVENUE DRAINAGE IMPROVEMENTS**

WHEREAS, the Town of Gramercy has identified that drainage infrastructure repairs are required on South Millet Avenue; and  
WHEREAS, the Town of Gramercy has publicly advertised and solicited proposals from qualified contractors to perform this work.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1. The Board of Aldermen hereby approves the selection of Robert Enterprises, LLC for installation of new culverts and related drainage improvements on South Millet Avenue (the "Work"), at a price of not to exceed One Hundred Twenty-Eight Thousand, Eight Hundred and Forty-One Dollars (\$128,841.00).

SECTION 2. Steven T. Nosacka, Mayor, is hereby authorized to execute applicable contract documents with Robert Enterprises, LLC for this Work and to make payment upon satisfactory execution of the Work.

A motion to adopt the above resolution was made by Alderman Wiggins, seconded by Alderman Calcagno and resulted in the following vote:

YEAS:	Brack, Calcagno, Louque, Wiggins, Woods
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 11<sup>th</sup> day of July, 2022.

#### **APPROVAL OF MINUTES**

It was moved by Alderman Calcagno, second by Alderman Woods and approved and to adopt the minutes with a correction in On Going Projects to read as "Mayor Nosacka reported that after a delay the resurfacing of S. Mulberry and S. Willow Streets will continue on June 14<sup>th</sup>." The motion passed unanimously.

#### **PAYMENT OF BILLS**

It was moved by Alderman Brack, second by Alderman Wiggins and approved to pay all bills and accept financial statements presented before the Council.

#### **ALDERMEN'S REPORT**

Alderman Woods received a complaint about a fire hydrant leaning on S. Elm Street and ask that it be repaired. The Gramercy Concerned Citizens will meet on July 20, 2022 at 6:00 pm at St. James Parish Library in Lutchter.

Alderman Wiggins thanked Mayor Nosacka for calling LA DOTD about correcting the light timing on N. Airline at LA 3125 and Main Street. The fire hydrant by the CIO Hall needs repair. The fire hydrant at S. Elm Street and E. Jefferson Highway needs a barricade to prevent it from being hit by cars.

Alderman Calcagno passed out his monthly report. Alderman Calcagno asked the mayor to look at high grass and accumulation of debris on S. Montz Street. When will Billy J Clark & Co. be able to resume the asphalt overlay on S. Mulberry and S. Willow Streets? Mayor Nosacka stated they are waiting on an equipment repair. On Rose Street the ditches have been cleared and now the culverts need to be finished.

Alderman Louque inquired when will the engineer provide the specifications on the Central Canal bank repairs, this project has been delayed long enough.

Alderman Brack stated that District 1 residents pay a recreation tax for Parks in Gramercy. In his opinion, it doesn't make sense to spend money on improvements to a park that has no direct benefits to Gramercy citizens. He would like to meet with engineers concerning the David Canal failures.

**TOWN ATTORNEY**

Mr. Fauchoux stated that we will meet with the Magistrate concerning the Rise St. James lawsuit on July 21, 2022.

There being no further business it was moved by Alderman Brack, second by Alderman Wiggins, and approved to adjourn at 8:09 pm.

/s/Mayor Steven T Nosacka

Attest: /s/Amy St Pierre, Clerk