

**PROCEEDINGS OF THE MAYOR
AND BOARD OF ALDERMEN
TOWN OF GRAMERCY
SPECIAL MEETING
SEPTEMBER 23, 2020**

The Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, met in special session on Wednesday, September 23, 2020 at 6:00 pm at Gramercy Town Hall.

Mayor Nosacka called the meeting to order, and asked that the clerk call roll:

There were present: Mayor Steven Nosacka, Alderman Darren Brack, Alderman Craig Calcagno, Alderman Theron Louque, Alderman Clyde Wiggins, Alderman Barbara Woods

There were absent: None

There were also present: Town Attorney Robert Faucheux, Jr., Town Clerk Amy St. Pierre

The notice of the special meeting was as follows:

September 22, 2020

Board of Aldermen
Town of Gramercy
Louisiana

Dear Sirs and Madams:

Please be advised that there will be a special meeting of the Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, on Wednesday, September 23, 2020 at 6:00 pm at Gramercy Town Hall for the following purpose:

1. Building Permits
2. S Millet Avenue Improvements
3. Dudley Pump Station Building
4. Parish Budget Request 2021
5. RESOLUTION NO. 29-2020 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE EAST RAILROAD RELOCATION PROJECT FOR TOWN OF GRAMERCY, LOUISIANA
6. RESOLUTION NO. 30-2020 A RESOLUTION AUTHORIZING THE MAYOR TO SIGN GRANT AGREEMENT WITH DELTA REGIONAL AUTHORITY GRANT NO. LA-54333
7. RESOLUTION NO. 31-2020 A RESOLUTION APPROVING THE ANNUAL LOUISIANA COMPLIANCE QUESTIONNAIRE FOR AUDIT ENGAGEMENTS OF GOVERNMENT AGENCIES
8. Bills and Disbursements
9. Any Other Matters for Discussion

Thank you.

/s/Steven T. Nosacka, Mayor

ACKNOWLEDGEMENT

We, the undersigned Mayor and Board of Aldermen of the Town of Gramercy, Louisiana do hereby acknowledge receipt in due time of the call to the special meeting to be held on Wednesday, September 23, 2020 at 6:00 pm at Gramercy Town Hall.

/s/ Steven T. Nosacka, Mayor

ALDERMEN

/s/ Darren Brack
/s/ Craig Calcagno
/s/ Theron Louque
/s/ Clyde Wiggins
/s/ Barbara Woods

It was discussed on how to make the permit applicant more aware of regulations so that there is no confusion once their project begins; this information would prevent the applicant from having to make changes during construction. Mayor Nosacka stated that to improve the process he and Plan Commission Chairman Barry LeBlanc would review the permit together and go the site for observation and a copy of the ordinance with the proper information would be attached to the permits. Alderman Calcagno suggested amending the ordinance to reflect an elevation certificate would be needed.

Scott Poirrier, Hi Tide Consultants, presented preliminary drawings for the S. Millet drainage project and Dudley Pump Station building. These drawings were for suggested project ideas and discussion.

Mayor Nosacka stated that St. James Parish District One Councilman Alvin St. Pierre, Jr. has requested the Mayor and Board of Alderman turn in project requests for the Parish 2021 budget. Mayor Nosacka stated that Central Canal between 2nd and 4th Street is eroding and banks need to be strengthened to prevent further erosion. Mayor Nosacka asked any other suggestions turned in by Friday so he can forward to Councilman St. Pierre.

RESOLUTION NO. 29-2020

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE EAST RAILROAD RELOCATION PROJECT FOR TOWN OF GRAMERCY, LOUISIANA

WHEREAS, the Town's Engineering Consultant, Meyer Engineers, Ltd., has determined that work constructed under our Contract with LA Contracting Enterprises, LLC, for the East Railroad Relocation Project is complete; and

WHEREAS, the execution of the Certificate of Substantial Completion is required in accordance with the Contract.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND THE BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA THAT:

SECTION 1. Steven T. Nosacka, Mayor, is hereby authorized to execute the Certificate of Substantial Completion which was issued on August 14, 2020.

A motion to adopt the above resolution was made by Alderman Wiggins, seconded by Alderman Brack and resulted in the following vote:

YEAS:	Brack, Calcagno, Louque, Wiggins, Woods
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 23rd day of September, 2020.

RESOLUTIONS

RESOLUTION NO. 30-2020

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN GRANT AGREEMENT WITH DELTA REGIONAL AUTHORITY GRANT NO. LA-54333

WHEREAS, the Delta Regional Authority (hereinafter "DRA") was created by Congress by the Delta Regional Authority Act of 2000, as amended, as a federal/state partnership now comprised of 252 counties and parishes within the eight states of Alabama, Arkansas, Illinois, Kentucky, Louisiana, Mississippi, Missouri and Tennessee in order to remedy severe and chronic economic distress by stimulating economic development and fostering partnerships that will have a positive impact on the Delta Region's economy;

WHEREAS, the Town of Gramercy, acting by and through its Board of Aldermen proposes to apply for a grant with DRA for the Fiscal Year 2020 federal grant program cycle;

WHEREAS, DRA requires that a person be designated, appointed, and given the authority to perform certain duties and administration of said grant for and on behalf of the Awardee;

WHEREAS, the Mayor and Board of Aldermen met in a special session on the 23rd day of September, 2020, whereby Alderman Brack, Alderman Calcagno, Alderman Louque, Alderman Wiggins, Alderman Woods were present, constituting a quorum;

WHEREAS, a motion was made by Alderman Brack was seconded by Alderman Wiggins to designate and appoint Mayor Steven T. Nosacka to perform all duties and administration of said award, which carried unanimously by voice vote and was recorded on the minutes;

WHEREAS, a motion was made by Alderman Brack was seconded by Alderman Wiggins to provide additional funds in the amount up to \$92,000.00 to said award which carried unanimously by voice vote and was recorded on the minutes;

WHEREAS, a motion was made by Alderman Brack was seconded by Alderman Wiggins that in the event of an administration change, the new mayor shall continue to have such authority under this Resolution.

NOW THEREFORE, BE IT RESOLVED THAT, by the Board of Aldermen of the Town of Gramercy, as follows:

THAT, the Mayor, Steven Nosacka, be and is hereby designated and appointed to perform on behalf of the Town of Gramercy and has the authority to make those acts and assume any and all duties in dealing with the grant with DRA for the Fiscal Year 2020 federal funding cycle;

THAT, the Mayor is hereby authorized to execute and submit any and all documents including, but not limited to, applications, award closing documents, request for funds, status reports to DRA for the Fiscal Year 2020 federal funding cycle;

THAT, the Grantee agrees to provide additional funds in a minimum amount up to \$92,000.00 to said award; and

THAT, in the event of an administration change, the new Mayor shall continue to have such authority under this Resolution.

A motion being made by Alderman Brack, seconded by Alderman Wiggins and a vote being taken on the above resolution, the vote was as follows:

YEAS :	Brack, Calcagno, Louque, Wiggins, Woods
NAYS:	None
ABSTAIN:	None
ABSENT:	None

And the resolution was declared adopted on this the 23rd day of September, 2020.

RESOLUTION NO. 31-2020

A RESOLUTION APPROVING THE ANNUAL LOUISIANA COMPLIANCE QUESTIONNAIRE FOR AUDIT ENGAGEMENTS OF GOVERNMENT AGENCIES

WHEREAS, the Louisiana Legislative Auditor requires the preparation of an annual Compliance Questionnaire for Audit Engagements of Government agencies, and;

WHEREAS, the Louisiana Compliance audit report provides information which determines required actions by the Town to maintain compliance set by Louisiana Legislative Auditor;

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND THE BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA THAT:

SECTION 1. The Board of Aldermen of the Town of Gramercy have reviewed and hereby approve the annual Louisiana Compliance Questionnaire for Audit Engagements of Government Agencies, dated September 22, 2020, for the Town of Gramercy, LA, which is attached to this Resolution.

A motion to adopt the above resolution was made by Alderman Louque, seconded by Alderman Woods, and resulted in the following vote:

YEAS:	Brack, Calcagno, Louque, Wiggins, Woods
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 23rd day of September, 2020.

PAYMENT OF BILLS

It was moved by Alderman Louque, seconded by Alderman Wiggins, and approved to pay all bills presented before the Council.

It was moved by Alderman Brack, seconded by Alderman Woods and approved to adjourn at 7:20 pm.

/s/ Steven T. Nosacka, Mayor
Attest: /s/ Amy St. Pierre, Town Clerk