

**PROCEEDINGS OF THE MAYOR  
AND BOARD OF ALDERMEN  
TOWN OF GRAMERCY  
MAY 11, 2020**

Based on the Public Health Emergency in Proclamation Number 25 JBE 2020 and all subsequent Proclamations made by the Governor of Louisiana, the Mayor and Board of Aldermen of the Town of Gramercy have determined that in order to continue the necessary operations of government, but to also take into account the orders of the Governor, the guidance issued by the Louisiana Attorney General, and the recommendations of the CDC, the Mayor and Board of Aldermen of the Town of Gramercy will meet via video/teleconference at the posted date and time to only take up any matters on its agendas which are necessary to ensure the public function and which require a vote of the Board of Aldermen. The public is invited to access the meeting via teleconference line at (605) 313-4802 and enter this Access Code: 436128# . If a member of the public would like to issue public comment on any agenda item, please do one of the following: 1) Send an email, prior to the meeting, to the Town Clerk (amyp@townofgramercy.com) stating the agenda item you want to submit a comment upon, along with your full name, address, and your written comments which will be read into the record of the meeting; or 2) Dial into the teleconference line at (605) 313-4802 and enter this Access Code: 436128# . You will be allowed to comment during the Public Comment item of the agenda on any matter requiring a vote of the Board of Aldermen.

The Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, met in regular, monthly session on Monday, May 11, 2020 at 7:00 p.m. via telephone conference.

Mayor Nosacka called the meeting to order, and asked that the Clerk call roll:

There were present: Mayor Steven Nosacka, Alderman Darren Brack, Alderman Craig Calcagno, Alderman Theron Louque, Alderman Clyde Wiggins, Alderman Barbara Woods

There were absent: None

There were also present: Police Chief Brent Dicharry, Town Attorney Robert Fauchaux, Jr., Town Clerk Amy St. Pierre, Lt. Jody Ordeneaux, Accountant Doreen Lang, Planning Commission Chairman Barry LeBlanc, St. James Councilman Alvin St. Pierre, Jr., Gramercy resident Shelly Warren

**PUBLIC COMMENTS** - There were no public comments.

**PRESENTATION AND COMMENTS** - There were no presentation and comments

**PERSONNEL ACTION**

A motion to terminate the employment of Mario Johnson due to Personnel Policy violations was made by Alderman Brack, seconded by Alderman Louque and resulted in the following vote:

YEAS:	Brack, Calcagno, Louque, Wiggins, Woods
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the motion was declared adopted on this the 11<sup>th</sup> day of May, 2020.

**REPORTS**

**1. MAYOR'S REPORT**

Mayor Nosacka stated that Governor Edwards will lift the stay home order effective May 15, 2020; this will allow the opening of some businesses but with certain restrictions. He has begun the process of scheduling demolitions including contacting One Call to make sure all utilities have been identified and disconnected. We will be passing out red door notices to customers with past due balances on utility bills to remind customer to make a payment.

**2. REPORT ON-GOING PROJECT**

Mayor Nosacka reported that the water storage tank project is complete, and the tank is back in service. There are several street repairs being done through out the town. He has been in discussion with the parish concerning assistance with the finances needed for S. Millet water line relocation and installation of culverts. He has revised the scope of work to clean Ferrero Canal; with this revision the costs have been reduced, making the project more cost effective.

**3. REPORTS OF DEPARTMENT HEADS AND DIRECTORS**

**A. REPORT FROM CHIEF OF POLICE**

Police Chief Brent Dicharry reported that his officers had to disperse two large group gatherings on Mother's Day. He is waiting for information on the plans for Governor Edward's Phase I re-opening on allowed outside activities. He will be meeting with Parish officials to consider the continued closing of all parks until further notice.

#### **B. REPORT FROM EMERGENCY PREPAREDNESS**

Lt. Jody Ordeneaux reminded residents that hurricane season begins on June 1<sup>st</sup> and now is the time to review your individual insurance policies. With two new businesses locating on LA 3125 soon the Board should consider a rain-water drainage plan to avoid worsening drainage issues.

#### **C. REPORT FROM CODE ENFORCEMENT**

Mayor Nosacka reported that he has sent several certified letters to property owners concerning abandoned vehicles.

#### **4. REPORTS FROM ST. JAMES PARISH GOVERNMENT**

District One Councilman Alvin St. Pierre, Jr. stated he has put in a work order for the cleaning of Ferrero Canal north of LA 3125. St James Parish will slowly return to normal operations.

#### **5. REPORTS FROM BOARDS AND COMMISSIONS**

##### **A. PLANNING COMMISSION**

Planning Commission Chairman Barry LeBlanc reported that O'Reilly Auto Parts has turned in their construction plans and they have been forwarded to South Central Planning for review.

##### **B. GRAMERCY RECREATION DISTRICT**

Mr. Craig Calcagno reported that no meeting was held for May 2020.

### **RESOLUTIONS**

#### **RESOLUTION 10-2020**

##### **A RESOLUTION APPROVING THE ANNUAL MUNICIPAL WATER POLLUTION PREVENTION (MWPP) ENVIRONMENTAL AUDIT REPORT FOR THE TOWN OF GRAMERCY, LOUISIANA**

WHEREAS, the Louisiana Department of Environmental Quality requires the preparation of an annual MWPP audit report; and

WHEREAS, the MWPP audit report provides information which determines required actions by the Town to maintain compliance and permit requirements;

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND THE BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA THAT:

SECTION 1. The Board of Aldermen of the Town of Gramercy have reviewed and hereby approve the Annual Municipal Water Pollution Prevention Environmental Audit Report, dated March 17, 2020, for the Town of Gramercy, LA, which is attached to this Resolution.

SECTION 2. The following actions are to be implemented by the Town as necessary to maintain permit requirements contained in the LWDPS Permit Number LA0046876:

- a. Provide certified Class II operators for operation and provide sixteen (16) hours of training for each operator during the next year. This training will be conducted by the Town's environmental consultant.
- b. Operate the Pond system as recommended by the Town Engineer and Environmental Consultant and correct deficiencies and minimize permit excursions.
- c. Study and address (within Town budget limits) INI issues in the collection system.
- d. Maintain chlorination system to reduce Coliform levels.
- e. Schedule and maintain annual flow meter calibration.
- f. Contain to monitor non-domestic users and establish final non-domestic program.
- g. Continue Influent monitoring on a monthly basis.
- h. Ensure Town laboratory is following all required QA/QC documentation.

A motion to adopt the above resolution was made by Alderman Brack, seconded by Alderman Wiggins and resulted in the following vote:

YEAS: Brack, Calcagno, Louque, Wiggins, Woods  
NAYS: None  
ABSENT: None  
ABSTAIN: None

And the resolution was declared adopted on this the 11<sup>th</sup> day of May 2020.

#### **RESOLUTION 11-2020**

##### **A RESOLUTION AUTHORIZING THE TOWN OF GRAMERCY TO PARTICIPATE WITH ST JAMES PARISH COUNCIL IN A REQUEST FOR PROPOSALS FOR DEBRIS MONITORING SERVICES**

**WHEREAS**, both St. James Parish and the Town of Gramercy (the "Town") are susceptible to natural disasters; and

**WHEREAS**, both Parish and Town resources may become overwhelmed with debris removal; and

**WHEREAS**, private, independent monitoring resources may be needed to verify and document debris removal and lawful disposal; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:**

SECTION 1. Steven T. Nosacka, Mayor, is authorized to take all actions necessary for the Town to participate in the Request for Proposals that the St. James Parish Council is developing for Debris Monitoring Services and for the Town to participate in the resulting contract.

A motion to adopt the above resolution was made by Alderman Wiggins, seconded by Alderman Calcagno and resulted in the following vote:

YEAS: Brack, Calcagno, Louque, Wiggins, Woods  
NAYS: None  
ABSENT: None  
ABSTAIN: None

And the resolution was declared adopted on this the 11<sup>th</sup> day of May 2020.

#### **RESOLUTION 12-2020**

##### **A RESOLUTION AUTHORIZING THE TOWN OF GRAMERCY TO PARTICIPATE WITH ST JAMES PARISH COUNCIL IN A REQUEST FOR PROPOSALS FOR DEBRIS REMOVAL SERVICES**

**WHEREAS**, both St. James Parish and the Town of Gramercy (the "Town") are susceptible to natural disasters; and

**WHEREAS**, both Parish and Town resources may become overwhelmed with debris removal; and

**WHEREAS**, private, independent monitoring resources may be needed to verify and document debris removal and lawful disposal; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:**

SECTION 1. Steven T. Nosacka, Mayor, is authorized to take all actions necessary for the Town to participate in the Request for Proposals that the St. James Parish Council is developing for Debris Removal Services and for the Town to participate in the resulting contract.

A motion to adopt the above resolution was made by Alderman Calcagno, seconded by Alderman Woods and resulted in the following vote:

YEAS: Brack, Calcagno, Louque, Wiggins, Woods  
NAYS: None  
ABSENT: None  
ABSTAIN: None

And the resolution was declared adopted on this the 11<sup>th</sup> day of May 2020.

#### **ORDINANCES – FIRST READING**

**ORDINANCE NO. 725-20** AN ORDINANCE SETTING AND DESIGNATING THE ADJUSTED PROPERTY TAX MILLAGE RATES FOR THE YEAR 2020 ON ALL OF THE TAXABLE PROPERTY SITUATED WITHIN THE TERRITORIAL LIMITS OF THE TOWN

OF GRAMERCY, LOUISIANA, FOR THE GENERAL SUPPORT AND OPERATIONS OF THE MUNICIPAL FUNCTIONS OF SAID TOWN

**ORDINANCE NO. 726-20** AN ORDINANCE SETTING AND ADOPTING THE PROPERTY TAX MILLAGE ROLL FORWARD FOR THE YEAR 2020 ON ALL THE TAXABLE PROPERTY SITUATED WITHIN THE TERRITORIAL LIMITS OF THE TOWN OF GRAMERCY, LOUISIANA FOR THE GENERAL SUPPORT AND OPERATIONS OF THE MUNICIPAL FUNCTIONS OF SAID TOWN

**ORDINANCE NO. 727-20** AN ORDINANCE LEVYING 12.41 TOTAL MILL TAX FOR THE YEAR 2020 ON ALL OF THE TAXABLE PROPERTY SITUATED WITHIN THE TERRITORIAL LIMITS OF THE TOWN OF GRAMERCY, LOUISIANA, FOR THE GENERAL SUPPORT AND OPERATIONS OF THE MUNICIPAL FUNCTIONS OF SAID TOWN AND FOR THE PAYMENT OF INTEREST AND REDEMPTIONS OF BONDS FOR THE TOWN OF GRAMERCY, LOUISIANA

#### **APPROVAL OF MINUTES**

It was moved by Alderman Wiggins, second by Alderman Brack, and approved to dispense with the reading of the minutes of the previous meeting, and to adopt the minutes as published.

#### **PAYMENT OF BILLS/FINANCIAL STATEMENTS**

It was moved by Alderman Louque, second by Alderman Woods, and approved to pay all bills and accept financial statements presented before the Council.

#### **ALDERMEN'S REPORT**

Alderman Woods received a phone call from Mr. Tim Pittman requesting more time to speak with family members concerning demolition of blighted home and to remove items from home before demolition.

Alderman Brack requested the mayor move forward with Aldermen having access to the work order program. He has received calls about the cleaning of Ferrero Canal.

Alderman Louque asked for an update on employee uniforms. Mayor Nosacka stated that the most cost-effective option would be to purchase uniforms instead of continuing to rent.

Alderman Calcagno forwarded a copy of his monthly report. He stated that revisions need to be made to the mobile home permits concerning foundation. There are several locations in Gramercy that have high grass and letters need to be mailed. We need to have a blight violation form, so the documentation is more organized. He inquired about the Mississippi River intake lights and dolphin fenders. Mayor Nosacka stated that he was in contact with an available diver that can take pictures so the engineers could design the modifications needed.

Alderman Wiggins reported he received complaints about Waste Management skipping areas on service days. The areas by S. Millet railroad needs cleaning.

#### **TOWN ATTORNEY**

Town Attorney Robert Faucheux, Jr. stated he is working on a resolution for the donation of a sewer lift station on LA 3125. He has informed Joseph Darr that he needs an occupational license to operate a business.

There being no further business it was moved by Alderman Wiggins, second by Alderman Louque, and approved to adjourn at 8:45 pm.

/s/ Steven T. Nosacka, Mayor  
Attest: /s/ Amy St. Pierre, Town Clerk