

**PROCEEDINGS OF THE MAYOR
AND BOARD OF ALDERMEN
TOWN OF GRAMERCY
APRIL 13, 2020**

Based on the Public Health Emergency in Proclamation Number 25 JBE 2020 and all subsequent Proclamations made by the Governor of Louisiana, the Mayor and Board of Aldermen of the Town of Gramercy have determined that in order to continue the necessary operations of government, but to also take into account the orders of the Governor, the guidance issued by the Louisiana Attorney General, and the recommendations of the CDC, the Mayor and Board of Aldermen of the Town of Gramercy will meet via video/teleconference at the posted date and time to only take up any matters on its agendas which are necessary to ensure the public function and which require a vote of the Board of Aldermen. The public is invited to access the meeting via teleconference line at (605) 313-4802 and enter this Access Code: 436128# . If a member of the public would like to issue public comment on any agenda item, please do one of the following: 1) Send an email, prior to the meeting, to the Town Clerk (amyp@townofgramercy.com) stating the agenda item you want to submit a comment upon, along with your full name, address, and your written comments which will be read into the record of the meeting; or 2) Dial into the teleconference line at (605) 313-4802 and enter this Access Code: 436128# . You will be allowed to comment during the Public Comment item of the agenda on any matter requiring a vote of the Board of Aldermen.

The Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, met in regular, monthly session on Monday, April 13, 2020 at 7:00 p.m. via telephone conference.

Mayor Nosacka called the meeting to order, and asked that the Clerk call roll:

There were present: Mayor Steven Nosacka, Alderman Darren Brack, Alderman Craig Calcagno, Alderman Theron Louque, Alderman Clyde Wiggins, Alderman Barbara Woods

There were absent: None

There were also present: Police Chief Brent Dicharry, Town Attorney Robert Faucheux, Jr., Town Clerk Amy St. Pierre, Lt. Jody Ordeneaux, Accountant Doreen Lang, Gramercy resident Shelly Warren

PUBLIC COMMENTS - There were no public comments.

PRESENTATION AND COMMENTS - There were no presentation and comments

REPORTS

1. MAYOR'S REPORT

Mayor Nosacka reported that in response to the Covid-19 pandemic we have implemented the use of masks, gloves and frequent sanitizing of workspaces for our employees. The E. Railroad relocation project will not begin until the Mississippi River levels are acceptable to Pontchartrain Levee Board. Multiple street repairs will begin soon.

2. REPORT ON-GOING PROJECT

Mayor Nosacka stated we are wrapping up on small details at Dudley Pump Station and the pumps are working according to design.

3. REPORTS OF DEPARTMENT HEADS AND DIRECTORS

A. REPORT FROM CHIEF OF POLICE

Police Chief Brent Dicharry reported that all our officers are well despite contact with the public. The residents of Gramercy are abiding by the 9:00 pm parish wide curfew that has been set. Over the Easter Holiday weekend, officers had to break up four gatherings that had more than ten people present; the people left and there were no further issues. A Covid-19 test site will open at Gramercy Elementary on Wednesday, April 15, 2020. Testing will be from 8:00 am – 12 Noon or until 250 test limits are reached. Testing will be for people 18 years or older; this site is drive thru only.

B. REPORT FROM EMERGENCY PREPAREDNESS

Lt. Jody Ordeneaux reported that the Mississippi River is expected to crest by April 18, 2020 and be above flood stage at least until April 26, 2020. Town of Gramercy was spared any damage from bad weather on Sunday. Mr. Faucheux inquired about the lights on our River intake. Mayor Nosacka responded that he contacted an engineer to prepare a proposal for this project.

C. REPORT FROM CODE ENFORCEMENT

Mayor Nosacka reported that due to the Covid-19 public health safety restrictions, Mr. Boudreaux has not been able to contact residents about property that may need to be taken care of.

4. REPORTS FROM ST. JAMES PARISH GOVERNMENT

There is no report for this month

5. REPORTS FROM BOARDS AND COMMISSIONS

A. PLANNING COMMISSION

Mayor Nosacka reported that the planning commission held its monthly meeting via telephone conference. Mr. Thomas Hymel provided a preliminary report on a new hotel development near Golden Grove Truck Stop. Mayor Nosacka stated that O'Reilly's Auto Parts are finalizing their plans and hope to turn in for review soon.

B. GRAMERCY RECREATION DISTRICT

Mr. Craig Calcagno reported that no meeting was held for April 2020.

RESOLUTIONS

Resolution No. 08-2020

A Resolution Establishing the ACH Origination Capabilities be attached to the General Fund Account at First American Bank and Trust for Municipal Retirement Payments

IT WAS RESOLVED, at a meeting of the Gramercy Town Council held on the 13th day of April, 2020 with a quorum of the Council present and voting unanimously in favor thereof:

1. That ACH Origination capabilities be attached to the General Fund Account No. xxx076 at First American Bank and Trust, with capacity of \$35,000.00 credit for municipal retirement payments.
2. That current credit ACH Payroll Origination capability of \$50,000.00 shall be maintained on Town of Gramercy account # xxx076 at First American Bank and Trust.
3. That an ACH total credit limit of \$85,000.00 be set by First American Bank and Trust as the credit/debit limit on ACH Origination by the Town of Gramercy, along with a \$25,000.00 ACH debit capacity.
4. That the following individuals are authorized to submit electronic ACH files to First American Bank and Trust on behalf of the Town of Gramercy:
 - a. Mayor Steven T. Nosacka
 - b. Alderman Craig Calcagno
 - c. Town Clerk Amy St. Pierre
5. That the following individuals are authorized to confirm ACH files to First American Bank and Trust on behalf of the Town of Gramercy, via facsimile transmission to 225-265-7339:
 - a. Mayor Steven T. Nosacka
 - b. Alderman Craig Calcagno
 - c. Town Clerk Amy St. Pierre

That Mayor Steven T. Nosacka is authorized to instruct First American Bank and Trust to add or delete individuals to the authorized originator or confirmation list, via Letter of Instruction on Town letterhead to First American Bank and Trust, dated and signed in his name.

A motion to adopt the above resolution was made by Alderman Wiggins, seconded by Alderman Woods and resulted in the following vote:

YEAS:	Wiggins, Woods, Brack, Calcagno, Louque
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 13TH Day of April, 2020

RESOLUTION 09-2020

A RESOLUTION AUTHORIZING THE MAYOR TO APPROVE PROPOSAL FROM QUIVER CONSTRUCTION, LLC FOR FERRARA CANAL DREDGING AND CLEARING

WHEREAS, the Town of Gramercy has identified that Ferrara Canal, located between North Magnolia Avenue and North Airline Avenue needs maintenance, particularly from Fourth Street to Second Street; and
WHEREAS, the Town of Gramercy is responsible for the maintenance of Ferrara Canal; and
WHEREAS, the Town of Gramercy has solicited proposals from multiple contractors to perform this work; and

WHEREAS, the proposal from Quiver Construction, LLC has provided the most cost-effective proposal for this required maintenance;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1. The Board of Aldermen hereby approves the Proposal from Quiver Construction, LLC to perform Ferrara Canal dredging and canal bank clearing from Fourth to Second Streets (the "Work"), at a price of not to exceed Twenty Thousand, Five Hundred Dollars (\$20,500.00).

SECTION 2. Steven T. Nosacka, Mayor, is hereby authorized to execute the Proposal from Quiver Construction, LLC and to make payment upon satisfactory execution of the Work.

A motion to table the resolution until further information can be provided was made by Alderman Wiggins, seconded by Alderman Brack and resulted in the following vote:

YEAS:	Wiggins, Brack, Calcagno, Louque, Woods
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was tabled on this the 13th of April, 2020.

APPROVAL OF MINUTES

It was moved by Alderman Wiggins, second by Alderman Louque, and approved to dispense with the reading of the minutes of the previous meeting, and to adopt the minutes as published.

PAYMENT OF BILLS/FINANCIAL STATEMENTS

It was moved by Alderman Woods, second by Alderman Wiggins, and approved to pay all bills and accept financial statements presented before the Council.

ALDERMEN'S REPORT

Alderman Brack had no report for this month.

Alderman Louque asked if the Mayor was working on a solution to reduce the costs of uniform rentals/cleaning. Mayor Nosacka responded he is working on this and welcomed any suggestions.

Alderman Calcagno forwarded a copy of his monthly report for all to read. He inquired about getting a three-part form for Code Officer Boudreaux to fill out and track his progress; copies would go to resident, the office and his files.

Alderman Wiggins asked that the debris by S. Millet railroad be removed.

Alderman Woods had no report for this month.

TOWN ATTORNEY

Town Attorney Robert Faucheux, Jr. stated that the meeting format was in accordance with the Attorney General's office and Louisiana Municipal Association recommendations. He is working on documentation for the town to take ownership of a sewer lift station located on LA 3125.

There being no further business it was moved by Alderman Woods, second by Alderman Louque, and approved to adjourn at 8:03 pm.

/s/ Steven T. Nosacka, Mayor

Attest: /s/ Amy St. Pierre, Town Clerk