

**PROCEEDINGS OF THE MAYOR  
AND BOARD OF ALDERMEN  
TOWN OF GRAMERCY  
DECEMBER 9, 2019**

**PUBLIC HEARING:**

**ORDINANCE 724-19** AN ORDINANCE AMENDING THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 2 ADMINISTRATION, ARTICLE III PERSONNEL POLICY

There being no comments on the above ordinance, Alderman Wiggins motioned to close the public hearing, seconded by Alderman Calcagno and was approved. Mayor Nosacka closed the public hearing and continued with regular order of business.

The Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, met in regular, monthly session on Monday, December 9, 2019, at 7:00 p.m. at the Gramercy Town Hall.

Mayor Nosacka called the meeting to order, and asked that the Clerk call roll:

There were present: Mayor Steven Nosacka, Alderman Darren Brack, Alderman Craig Calcagno, Alderman Theron Louque, Alderman Clyde Wiggins, Alderman Barbara Woods

There were absent: None

There were also present: Police Chief Brent Dicharry, Town Attorney Robert Faucheux, Jr., Town Clerk Amy St. Pierre

**PUBLIC COMMENTS**

Shelly Warren, 605 N. Pine Street, requested a bill payment listing be included with the agenda copies made for those attending the meeting.

**PRESENTATION AND COMMENTS**

Mr. Timothy Pittman, 1595 Tulip Street, inquired about the November 18, 2019 meeting notice not being advertised and the length of the meeting.

**REPORTS**

**1. MAYOR'S REPORT**

Mayor Nosacka welcomed Ms. Barbara Woods to the Board of Alderman. On December 6, 2019, the town received and opened bids for surplus property located at 904 E. Railroad Avenue, Gramercy, LA. Mr. Danny Manual presented a bid of \$22,455.99.

Mayor Nosacka called for a motion to suspend the rules and amend the agenda to accept the surplus property bid. A motion by Alderman Calcagno, seconded by Alderman Louque was unanimously approved to suspend the rules and amend the agenda.

Mayor Nosacka called for a motion to accept Mr. Danny Manual's bid of \$22,455.99 for surplus property located at 904 E. Railroad Avenue, Gramercy, LA. A motion by Alderman Wiggins, seconded by Alderman Calcagno and was unanimously approved to accept Mr. Danny Manual's bid.

The town has met state requirement for Sexual Harassment Training for employees. The Pontchartrain Levee Board is have their Christmas party on December 16, 2019 at 6:30 pm

**2. REPORT ON-GOING PROJECT**

Mayor Nosacka reported that the new pumps at Dudley Pump Station are running. The engineers will provide a punch list of final items to be completed. On December 3, 2019 the town advertised for bids for the Water Plant ground storage tank interior repainting. A pre-bid meeting the E. Railroad Re-location project has been set for Wednesday, December 11, 2019 and the bids will be due by Thursday, December 19, 2019. The E. Second Street resurfacing is nearly complete.

**3. REPORTS OF DEPARTMENT HEADS AND DIRECTORS**

**A. CHIEF OF POLICE**

Police Chief Brent Dicharry reported that the large volume of traffic on Friday, December 6, 2019 was due to a hazardous materials truck accident on I-10 and the state police re-routed traffic. He will be attending the annual Christmas Eve safety meeting with St. James Sheriff's Office, Pontchartrain Levee Board and Town of Lutcher Police Department. Chief Dicharry recommends the waiving of the Open Container and Fireworks Ordinance for the Christmas and New Year holiday.

**B. REPORT FROM EMERGENCY PREPAREDNESS - None**

**C. CODE ENFORCEMENT**

Mr. Ronald Boudreaux reported that he spoke with home owners on N. Pine Street about a roof permit; they will file before the work begins. A resident on S. Hickory Street has removed an abandoned car. He has spoken with another resident on S. Hickory concerning the hazard of a parked car on the side of the street; the homeowner has moved the vehicle.

**4. REPORTS FROM ST. JAMES PARISH GOVERNMENT - None**

**5. REPORTS FROM BOARDS AND COMMISSIONS**

**A. PLANNING COMMISSION**

Planning Commission Chairman Mr. Barry LeBlanc congratulated Ms. Barbara Woods on her appointment as Alderman, District 1. He asked Code Enforcement Officer Mr. Ronald Boudreaux to check with Town Hall for issued permits.

**B. GRAMERCY RECREATION DISTRICT**

Mr. Craig Calcagno passed out his monthly report. Mr. Calcagno reported that football season is over and they will need a Parish Agreement to write a football contract for next year. The press box facility is not to spec with the Recreation's Architectural Design or the Parish's approved plans. We are currently waiting on the Parish to complete the electrical work for the tennis court project. They are waiting on an estimate for fence removal and re-configuration to a shorter rail and gate fence by Park B.

**ORDINANCE – FINAL ACTION**

**ORDINANCE 724-19**

**AN ORDINANCE AMENDING THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 2 ADMINISTRATION, ARTICLE III PERSONNEL POLICY**

WHEREAS, an Ordinance amending the Town of Gramercy Code of Ordinances, Chapter 2, Article III, Section 2-52, Personnel Policy, to provide for multiple revisions including Sexual Harassment Policy, Ethics Policy, and Compensation policy.

The following shall be amended and read as:

Section 2-52. Personnel manual adopted by reference.

The personnel manual approved by the board of aldermen on December 9, 2019, is hereby adopted by reference and incorporated herein as if fully set out.

Said Ordinance having been introduced on Monday, November 12, 2019, notice of public hearing having been published on Thursday, November 21, 2019, said public meeting held on Monday, December 9, 2019, the title having been read and the Ordinance considered, on motion by Alderman Louque, second by Alderman Wiggins, to adopt the Ordinance, a record was taken and the following result was held.

YEAS:	Louque, Wiggins, Woods, Calcagno, Brack
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the ordinance was declared adopted on this 9<sup>TH</sup> day of December, 2019.

**RESOLUTIONS**

**RESOLUTION 36-19**

**A RESOLUTION TO SUSPEND CHAPTER 6, ARTICLE I, SECTION 6-1 OPEN CONTAINERS AND CHAPTER 50, ARTICLE V, SECTION 50-125 FIREWORKS**

WHEREAS the Town of Gramercy shall celebrate the holidays of Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day.

WHEREAS, Police Chief Brent Dicharry, recommends the suspension of Town of Ordinances Chapter 6, Article I, Section 6-1 Open Container and Chapter 50, Article V, Section 50-125 Fireworks during the Christmas and New Year holiday season.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1: The Mayor and Board of Alderman accept the recommendation of Police Chief Brent Dicharry to suspend Chapter 6 Article 1 Section 6-1 (Open Containers) and Chapter 50 Article V Sec 50-125 (Fireworks Prohibited) of the Town of Gramercy Code of ordinances and shall be suspended from 04:00 pm December 24<sup>th</sup>, 2019 until 06:00 am December 25, 2019 and from 10:00 pm December 31, 2019 until 02:00 am January 01, 2020.

A motion to adopt the above resolution was made by Alderman Wiggins, seconded by Alderman Brack and resulted in the following vote:

YEAS:	Brack, Calcagno, Louque, Wiggins, Woods
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 9<sup>th</sup> day of December, 2019.

#### RESOLUTION NO. 37-19

A RESOLUTION AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AT FIRST AMERICAN BANK AND TRUST

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, that First American Bank and Trust Bank (herein called the "Depository") is designated as a legal depository of money belonging to the Town of Gramercy, and that said money belonging to the Town of Gramercy, shall be deposited in said bank from time to time in the name of said Town, and that monies so deposited may be withdrawn upon a check, draft, note or order of the Town.

BE IT FURTHER RESOLVED that checks drawn on the bank accounts of the Town of Gramercy shall require signatures.

BE IT FURTHER RESOLVED that the following are hereby authorized to sign said checks:

Mayor Steven T. Nosacka  
Alderman Craig Calcagno  
Town Clerk Amy O. St. Pierre

whose signatures shall be duly certified to said Depository, and that no checks, drafts, or orders drawn against said Depository shall be valid unless so signed.

BE IT FURTHER RESOLVED that said Depository is hereby authorized and directed to honor and pay any checks, notes or orders so drawn, whether such checks, drafts notes or orders be payable to the order of any such person signing and/or countersigning said checks, drafts, notes or orders, or any of such persons in their individual capacities or not, and whether such checks, drafts, notes or orders are deposited to the individual credit of the person so signing and/or countersigning said checks, drafts, notes or orders, or to the individual credit of any of the other officers or not. This resolution shall continue in force and said Depository may consider the facts the holders of said officers, respectively, and their signatures to be and continue as set forth in the certificate of the Town Clerk, accompanying a copy of this resolution when delivered to said Depository or in any similar subsequent certificate, until written notice to the contrary is duly served on said Depository.

The above resolution was offered by Alderman Louque, seconded by Alderman Woods. A vote being taken on the above resolution, the vote was as follows:

YEAS:	Brack, Calcagno, Louque, Wiggins, Woods
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 9<sup>th</sup> day of December, 2019.

#### RESOLUTION NO. 38-19

A RESOLUTION AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AT REGIONS BANK

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, that Regions Bank (herein called the "Depository") is designated as a legal depository of money belonging to the Town of Gramercy, and that said money belonging to the Town of Gramercy, shall be deposited in said bank from time to time in the name of said Town, and that monies so deposited may be withdrawn upon a check, draft, note or order of the Town.

BE IT FURTHER RESOLVED that checks drawn on the bank accounts of the Town of Gramercy shall require signatures.

BE IT FURTHER RESOLVED that the following are hereby authorized to sign said checks:

Mayor Steven T. Nosacka  
Alderman Craig Calcagno  
Town Clerk Amy O. St. Pierre

whose signatures shall be duly certified to said Depository, and that no checks, drafts, or orders drawn against said Depository shall be valid unless so signed.

BE IT FURTHER RESOLVED that said Depository is hereby authorized and directed to honor and pay any checks, notes or orders so drawn, whether such checks, drafts notes or orders be payable to the order of any such person signing and/or countersigning said checks, drafts, notes or orders, or any of such persons in their individual capacities or not, and whether such checks, drafts, notes or orders are deposited to the individual credit of the person so signing and/or countersigning said checks, drafts, notes or orders, or to the individual credit of any of the other officers or not. This resolution shall continue in force and said Depository may consider the facts the holders of said officers, respectively, and their signatures to be and continue as set forth in the certificate of the Town Clerk, accompanying a copy of this resolution when delivered to said Depository or in any similar subsequent certificate, until written notice to the contrary is duly served on said Depository.

The above resolution was offered by Alderman Brack, seconded by Alderman Wiggins. A vote being taken on the above resolution, the vote was as follows:

YEAS: Brack, Calcagno, Louque, Wiggins, Woods  
NAYS: None  
ABSENT: None  
ABSTAIN: None

And the resolution was declared adopted on this the 9<sup>th</sup> day of December, 2019.

**RESOLUTION NO. 39-19**

**A RESOLUTION AWARDDING TO THE LOWEST QUALIFIED RESPONSIBLE BIDDER FOR THE WEST GROUND STORAGE TANK INTERIOR CLEANING & COATING PROJECT, TOWN OF GRAMERCY, LOUISIANA**

WHEREAS, the Town of Gramercy, Louisiana, advertised for bids or the West Ground Storage Tank Interior Cleaning & Coating Project, said advertisement having appeared in the Town's Official Journal; and,

WHEREAS, G.E.N.T.'S Enterprises, LLC, 660 N. Foster Drive, Suite B-101, Baton Rouge, Louisiana, has submitted the lowest qualified responsible bid for the WEST GROUND STORAGE TANK INTERIOR CLEANING & COATING PROJECT.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA, THAT:

SECTION 1. G.E.N.T.'S Enterprises, LLC, 660 N. Foster Drive, Suite B-101, Baton Rouge, Louisiana, is hereby deemed to be the lowest qualified bidder for the WEST GROUND STORAGE TANK INTERIOR CLEANING & COATING PROJECT, for the Town of Gramercy, Louisiana and is awarded a bid price not to exceed Ninety Eight Thousand Dollars and no change (\$98,000.00).

SECTION 2. The Mayor is hereby empowered and authorized to sign all documents in connection with the contract with G.E.N.T.'S Enterprises, LLC, 660 N. Foster Drive, Suite B-101, Baton Rouge, Louisiana.

The above resolution was offered by Alderman Wiggins, second by Alderman Calcagno,

A vote being taken on the above resolution, the vote was as follows:

YEAS: Brack, Calcagno, Louque, Wiggins, Woods  
NAYS: None  
ABSENT: None  
ABSTAIN: None

And the resolution was declared adopted on this the 9<sup>th</sup> day of December, 2019.

**RESOLUTION NO. 40-19**

**A RESOLUTION APPOINTING GRAMERCY PLANNING COMMISSION MEMBER FOR THE TERM ENDING DECEMBER 31, 2022**

WHEREAS, the Town of Gramercy, Louisiana, has a Gramercy Planning and Zoning Commission; and,

WHEREAS, member was recommended by Alderman Barbara Woods, District 1 at the December 9, 2019 regular meeting of the Board of Aldermen, to replace leaving member Barbara Woods.

WHEREAS, Alderman Barbara Woods has recommended the appointment of the following commission member:

District One:           Cathey Allen

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen, Town of Gramercy, Louisiana, that the appointment of the above member by Alderman Woods to the Gramercy Planning and Zoning Commission for the term ending December 31, 2022 is hereby approved.

The above resolution was offered by Alderman Woods, seconded by Alderman Wiggins. A vote being taken on the above resolution, the vote was as follows:

YEAS:	Brack, Calcagno, Louque, Wiggins, Woods
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on this the 9<sup>TH</sup> day of December, 2019.

#### **APPROVAL OF MINUTES**

It was moved by Alderman Wiggins, second by Alderman Calcagno, and approved to dispense with the reading of the minutes of the previous meeting, and to adopt the minutes as published.

#### **PAYMENT OF BILLS/FINANCIAL STATEMENTS**

It was moved by Alderman Wiggins, second by Alderman Calcagno, and approved to pay all bills and accept financial statements presented before the Council.

#### **ALDERMEN'S REPORT**

Alderman Woods thanked everyone for their support of her nomination as Alderman District 1. She thanked Ms. Betty Coleman for encouraging her interest in serving the community.

Alderman Wiggins congratulated Ms. Barbara Woods on her appointment as Alderman District 1. We need to contact the railroad company to clean the area at S. Millet and E. Railroad. The town needs to continue its efforts to clean up blighted property. He wished everyone a Merry Christmas and Happy New Year.

Alderman Theron Louque requested that the sink hole on E. Main Street and N. Magnolia be reported to Louisiana DOTD for repair. He welcomed Ms. Barbara Woods to the Board.

Alderman Brack congratulated Ms. Barbara Woods on her appointment as Alderman District 1. He also congratulated Mrs. Cathey Allen on her appointment to the Planning Commission.

Alderman Calcagno passed out his monthly report. Alderman Calcagno reported that trash littering in business parking lots is getting worse, we need to encourage business owners to keep their business areas clean. If we need help with towing tagged cars, we can contact Modern Metals Recycling in Prairieville; they have a program that might be useful to the town. Central Canal has a large area around the 600 block caving in; pictures have been mailed to the Parish so a work order can be issued for repair.

#### **TOWN ATTORNEY**

Town Attorney Robert Fauchaux, Jr. reported that he attended a seminar on Government Law.

There being no further business it was moved by Alderman Wiggins, second by Alderman Brack, and approved to adjourn 8:07 pm.

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Steven T. Nosacka, Mayor

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Amy O. St. Pierre, Town Clerk

Note: Subject to Board of Aldermen approval, scheduled for January 13, 2020.